

# MEETING MINUTES

Name of Foundations: Renaissance Charter School, Inc.

Board Meeting: **June 27, 2023**

Schools and Principals:

Duval Charter School at Baymeadows - Stidham	Renaissance Charter at Chickasaw Trail - Proffitt
Duval Charter High School at Baymeadows - Stidham	Renaissance Charter School at Coral Springs – L. Self
Duval Charter School at Coastal - Hilliker	Renaissance Charter School at Cooper City - LeCompte
Duval Charter School at Flagler Center - Cook	Renaissance Charter School at Crown Point - Taylor
Duval Charter at Mandarin - Harvey	Renaissance Charter School at Cypress - Wester
Duval Charter Scholars Academy - Johnson	Renaissance Elementary Charter School Doral - Torres
Duval Charter at Southside - Sauer	Renaissance Middle Charter School Doral - Castellanos
Duval Charter at Westside – C. Lane	Renaissance Charter School at Goldenrod - Tirado
Four Corners Upper School – Thompson	Renaissance Charter School at Hunters Creek-Knowles
Governors Charter Academy-Chambers	Renaissance Charter School at Pines - Cavell
Hollywood Academy of Arts/Science - Giordano	Renaissance Charter School at Plantation - Humphrey
Hollywood Academy of Arts/Science MS - Giordano	Renaissance Charter School at Poinciana - Gomez
Keys Gate Charter High School - Verdier	Renaissance Charter School at Summit - Czeskleba
North Broward Academy of Excellence – M. Hage	Renaissance Charter School at St. Lucie - Coburn
North Broward Academy of Excellence MS – M. Hage	Renaissance Charter School at Tapestry - Mendez
Tradition Preparatory High School-Brown	Renaissance Charter School at Tradition - Wilson
Renaissance Charter School at Boggy Creek – Ramirez/Kotkin	Renaissance Charter School at University - Dean
Renaissance Charter School at Central Palm - Galatowitsch	Renaissance Charter School at Wellington - Greene
	Renaissance Charter School West Palm Beach-Lupton

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
June 27, 2023	10:31am	12:25pm	August 15th	TBA	R. Weaver/ L. Peake

**Meeting Location: Schools Listed above and Renaissance Charter School at Goldenrod**

**Attended by:**

**Board Members:**

Ken Haiko, Chairman  
 Tom Wheeler, Treasurer  
 Billie Miller, Director  
 Pat Smith, Director  
 Paul Sallarulo, Director

**Absent:**

Dennis Clark, Vice-Chairman and Secretary

**Other Attendees:**

Principals and Parent Facilitators at above listed schools (or their designees)  
 Levi Williams, Esq. - Board Attorney  
 Dr. Eddie Ruiz, State Superintendent and Director of Florida  
 LaShonda White, Area 1 Deputy Director  
 Rachel Windler-Freitag, Area 2 Deputy Director  
 Jodi Evans, Area 4 Deputy Director  
 Christina Hamlin, Area 5 Deputy Director  
 Lianne Morton, Finance Director  
 Robby Holroyd, Tripp Scott  
 Rita Weaver, Sr. Director of Board Governance, CSUSA  
 Leah Peake, Board Governance Manager

## CALL TO ORDER

- Pursuant to public notice, the meeting commenced at 10:31am with a Call to Order by Chairman Ken Haiko. Roll call was taken, and quorum established.

## I. PUBLIC COMMENTS

- Board Chair Ken Haiko called for public comments. There were no public comments.

## II. ADMINISTRATIVE

Approval of the April 11, 2023, Renaissance Charter School, Inc. Board Meeting Minutes

- The board reviewed the meeting minutes from April 11, 2023 Renaissance Charter Schools Meeting.

**MOTION: Motion was made by Billie Miller and seconded by Paul Sallarulo to approve the meeting minutes from the April 11, 2023, Renaissance Charter School, Inc. board meeting, as presented. The motion was approved unanimously. (5-0, 1 absent)**

Approval of the May 5, 2023, Renaissance Charter School, Inc. Special Board Meeting Minutes

- The board reviewed the special meeting minutes from May 5, 2023, Renaissance Charter Schools Meeting.

**MOTION: Motion was made by Tom Wheeler and seconded by Pat Smith to approve the meeting minutes from the May 5, 2023, Renaissance Charter School, Inc. special board meeting, as presented. The motion was approved unanimously.**

Legislative Update

- Robby Holroyd from Tripp Scott updated the board on legislation approved and signed by the Governor at the 2023 Florida Legislative Session. Legislative updates from the 2023 Florida session included an increase in FEFP funding of approximately \$552 per student, a continuation and increase to the Teacher Salary Increase Allocation, an overview of House Bill 1 which allows for full movement of FEFP dollars to all school choice options as well as teacher certification extension, and an overview on capital outlay funding which includes equal funding of charter and district managed schools. Board Director Billie Miller asked for an update on the impact of the new legislation once the new laws have been through the rules committee.

**III. CSUSA REPORTS**

State Director Update

- Dr. Ruiz updated the board on continuous education opportunities for school leadership including Principal Leadership Academy, AVID Conference, Cambridge Training.
- Dr. Ruiz provided an update on the progress being made to the new school in Escambia County, Warrington Preparatory Academy. The update included facilities improvements, enrollment data, and staffing selections. Dr. Ruiz noted that the Renaissance Charter School, Inc. has been designated as a School of Hope operator and applicable to Warrington Preparatory Academy ("WPA") as a School of Hope; which will provide additional funding to the school. The board thanked Dr. Ruiz and everyone for their dedication and hard work to WPA. Chairman Haiko would like to have a board meeting at WPA in the future and asked Dr. Ruiz to let the board know when the school would be ready to host.
- Dr. Ruiz updated the board on student growth assessments using the PM3 Dashboard, which included data provided to the DOE in Spring testing.
- Dr Ruiz provided a staffing update for the schools within the Renaissance Charter School, Inc. portfolio of schools using intent to return reports. The board requested and update on Duval Charter Scholars Academy and thanked Dr. Ruiz and his team for the continued support of this school.
- Facilities provided an update on the status of current school projects within the Renaissance Charter School, Inc. portfolio of schools.

**MOTION: Motion was made by Billie Miller and seconded by Paul Sallarulo to accept the CSUSA State Director's Report, as presented. The motion was approved unanimously.**

#### IV. FINANCIALS

##### 2021 IRS Form 990

- The board reviewed the 2021 IRS Form 990.

**MOTION: Motion was made by Pat Smith and seconded by Paul Sallarulo to approve the 2021 IRS Form 990 for the Renaissance Charter School, Inc. portfolio of schools, as presented. The motion was approved unanimously.**

##### Renaissance Charter School at Wellington Referendum FY22 Rollover

- The board reviewed the Renaissance Charter School at Wellington Referendum FY22 Rollover Funds.

**MOTION: Motion was made by Tom Wheeler and seconded by Billie Miller to authorize the approve the Renaissance Charter School at Wellington Referendum FY22 Rollover Funds. The motion was approved unanimously.**

##### Q3 FY23 Finance Review

- The board reviewed the Q3 FY23 Financial Report as presented by Finance Director Lianne Morton. Finance Committee member Paul Sallarulo updated the board on the Finance Committee meeting which met and reviewed the financials for each school and all questions were answered by the finance staff during that review.

**MOTION: Motion was made by Billie Miller and seconded by Paul Sallarulo to accept the Q3 FY23 Finance Review for the Renaissance Charter School, Inc. portfolio of schools, as presented. Motion was approved unanimously.**

##### Support Center Cost Reimbursement Overview FY23

- The board reviewed the Support Center Cost Reimbursement Overview FY23 as presented by Finance Director Lianne Morton. Finance Committee member Paul Sallarulo updated the board on the Finance Committee meeting which met and reviewed the financials for each school and the support center cost reimbursement allocations, as presented, and all questions were answered by the finance staff during that review.

**MOTION: Motion was made by Billie Miller and seconded by Paul Sallarulo to accept the Support Center Cost Reimbursement Overview FY23 and adjustments to contractual amounts for the Renaissance Charter School, Inc. portfolio of schools, as presented. Motion was approved unanimously.**

##### FY24 Budget Review

- The board reviewed the FY24 Budget Review as presented by Finance Director Lianne Morton and the Compensation Plan used to create the FY24 Budget Review. Finance Committee member Paul Sallarulo updated the board on the Finance Committee meeting which met and reviewed the budgeted financials for each school for the FY24 School Year and all questions were answered by the finance staff during that review.

**MOTION: Motion was made by Paul Sallarulo and seconded by Tom Wheeler to accept the FY24 Budget Review and Compensation Plan for the Renaissance Charter School, Inc. portfolio of schools, as presented. Motion was approved unanimously.**

## V. OLD BUSINESS

### Business Development Update

- Principal Kotkin and Principal Ramirez reviewed the changes to be implemented at Renaissance Academy of Arts and Sciences and they move to a K-12.

### FY24 School Calendars Miami-Dade and Warrington Preparatory Academy

- The board reviewed the FY24 School Calendars for Miami-Dade and Warrington Preparatory Academy.

**MOTION: Motion was made by Tom Wheeler and seconded by Billie Miller to accept the FY24 School Calendars for the Renaissance Charter School, Inc. Miami-Dade schools and Warrington Preparatory Academy as presented. Motion was approved unanimously.**

### Management Agreement for Warrington Preparatory Academy

- The board reviewed the Management Agreement for Warrington Preparatory Academy

**MOTION: Motion was made by Tom Wheeler and seconded by Billie Miller to approve the Management Agreement for between Charter School USA at Warrington, LLC. and Renaissance Charter School, Inc. d/b/a Warrington Preparatory Academy. The motion was approved unanimously.**

### Governors Charter Academy Memorandum of Agreement

- Dr. David Christiansen presented the board the Memorandum of Agreement between Florida State University, Renaissance, and Charter Schools USA.

**MOTION: Motion was made by Tom Wheeler and seconded by Billie Miller to approve the Memorandum of Agreement for Collaborative Relationship between Florida State University Schools, Renaissance, and Charter Schools USA. The motion was approved unanimously.**

### Governors Charter Academy Name Change

- Dr. David Christiansen presented the board a suggested name change for Governor's Charter School. The board reviewed the name change and logo.

**MOTION: Motion was made by Pat Smith and seconded by Tom Wheeler to approve the Name Change of Governor's Charter School to Renaissance Academy adding in in Collaboration with Florida State University when appropriate. The motion was approved unanimously.**

## V. NEW BUSINESS

### Charter School Renewals

- The board reviewed the letter of intent for renewal for Renaissance Charter School at Pines, Duval Charter School at Mandarin, and Duval Charter School at Southside.

**MOTION: Motion was made by Paul Sallarulo and seconded by Billie Miller to approve intent for renewal for Renaissance Charter School at Pines, Duval Charter School at Mandarin, and Duval Charter School at Southside as presented. The motion was approved unanimously.**

### Parent Student Handbook

- The board reviewed the Parent Student Handbook.

**MOTION: A motion was made Tom Wheeler and seconded by Pat Smith to approve the Parent Student Handbook for the Renaissance Charter School, Inc. portfolio of schools, with school edits, as presented. Motion was approved unanimously.**

FY24 School Year Master Safety and Security Plan

- The board reviewed the FY24 School Year Master Safety and Security Plan.

**MOTION: Motion was made by Pat Smith and seconded by Tom Wheeler to approve the FY24 School Year Master Safety and Security Plan which includes all the requirements set forth in FS 1006.12, known as the MSD Act for Renaissance Charter School, Inc. portfolio of schools, as presented. Motion was approved unanimously.**

FY24 Mental Health Assistance Allocation Plan

- The board reviewed the mental health plan requirements previously approved for the current year and will draft and submit its own Mental Health Plan for its schools in Broward, Duval, Miami Dade, Osceola, and Palm Beach counties. The board will opt into the districts' Mental Health Plan for schools in, Escambia, Leon, Orange and St. Lucie Counties.

**MOTION: A motion was made by Tom Wheeler and seconded by Pat Smith to authorize CSUSA and the Chair to execute and submit the FY24 Mental Health Plan for the Renaissance Charter School, Inc. portfolio of schools in Broward, Duval, Miami Dade, Osceola, and Palm Beach, as presented and opt into the district's mental health plan in Escambia, Leon, Orange, and St. Lucie Counties. Motion was approved unanimously. (5-0, 1 absent)**

Youth Mental Health Training

- The board reviewed the youth mental health training requirements for their schools, as presented by Mrs. Weaver.

**MOTION: A motion was made by Billie Miller and seconded by Tom Wheeler to approve and submit the Youth Mental Health Training Assurances for the Renaissance Charter School, Inc. portfolio of schools, as presented. Motion was approved unanimously.**

Instructional Evaluation Plan

- The board reviewed the Instructional Evaluation Plan.

**MOTION: A motion was made by Billie Miller and seconded by Patricia Smith to approve the Instructional Evaluation Plan for the Renaissance Charter School, Inc. portfolio of schools, as presented. Motion was approved unanimously.**

**VI. ADJOURNMENT**

- Board Chair Ken Haiko adjourned the June 27, 2023, Renaissance Charter School, Inc. Board Meeting at 12:25p.m.



Ken Haiko, Board Chair

Date: 08-15-2023

