

## MEETING MINUTES

Name of Foundation: Renaissance Charter Schools, Inc.

Board Meeting: December 15, 2021

School(s):

Duval Charter Scholars Academy	Renaissance Charter School at Boggy Creek
Duval Charter High School	Renaissance Charter School at Central Palm
Duval Charter School at Bay Meadows	Renaissance Charter at Chickasaw Trail
Duval Charter School at Coastal	Renaissance Charter School at Coral Springs
Duval Charter School at Flagler Center	Renaissance Charter School at Cooper City
Duval Charter at Mandarin	Renaissance Charter School at Crown Point
Duval Charter at Southside	Renaissance Charter School at Cypress
Duval Charter at Westside	Renaissance Elementary Charter School at Doral
Four Corners Upper School	Renaissance Charter School at Goldenrod
Governors Charter Academy	Renaissance Charter School at Hunters Creek
Hollywood Academy of Arts & Science	Renaissance Middle Charter School at Doral
Hollywood Academy of Arts & Science Middle School	Renaissance Charter School at Pines
Keys Gate Charter High School	Renaissance Charter School at Plantation
North Broward Academy of Excellence	Renaissance Charter School at Poinciana
North Broward Academy of Excellence Middle School	Renaissance Charter School at Summit
Tradition Preparatory High School	Renaissance Charter School at St. Lucie
	Renaissance Charter School at Tapestry
	Renaissance Charter School at Tradition
	Renaissance Charter School at University
	Renaissance Charter School at Wellington
	Renaissance Charter School at West Palm Beach

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
December 15, 2021	10:32 am	12:11 pm	January 11, 2022	10:30 am	M.Llanes/ R.Weaver
<b>Meeting Location:</b>					
Schools Listed above					
<b>Attended by:</b>					
<b>Board Members:</b>			<b>Other Attendees:</b>		
Ken Haiko, Chairman			Levi Williams, Board Attorney		
Dennis Clark, Vice-Chairman			Principals and Parent Facilitators at above schools		
Billie Miller, Director			Rita Weaver, Board Governance Director, CSUSA		
John O'Brien, Director			Dr. Eddie Ruiz, State Director of Florida		
Paul Sallarulo, Director			Rachel Windler Freitag Area 1 Deputy Director		
			Dr. Patrick Galatowitsch Area 2 Deputy Director		
Absent:			Jodi Evans, Area 4 Deputy Director		
Tom Wheeler, Treasurer			Christina Hamlin, Area 5 Deputy Director		
Pat Smith, Director			Penny Walcott, Finance Director		
			Ana Cordal, VP of School Operations		
			Michael Braun, Hamlin Partners		

## **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 10:32 a.m. with a Call to Order by Chairman Ken Haiko. Roll call was taken, and quorum established.

### **I. PUBLIC COMMENTS**

Board Chair Ken Haiko called for public comments. There were no public comments.

### **II. ADMINISTRATIVE**

Approval of the November 10, 2021 Renaissance Charter School, Inc. Board Meeting Minutes

The board reviewed the meeting minutes.

**MOTION: Motion was made by Dennis Clark and seconded by John O'Brien to approve the meeting minutes from the November 10, 2021 Renaissance Charter School, Inc. board meeting, as presented. Motion was approved unanimously. (4-0, 2 absent)**

### **III. CSUSA REPORTS**

State Director Report

Dr. Eddie Ruiz presented the State Director's report which included Fall Assessments and benchmark data and that the schools have already begun working on the areas of improvement based on benchmark data. Dr. Ruiz also gave an update on COVID and Staffing and the board discussed various recruitment strategies including "teach by the beach" to some of the northern universities.

Fall Survey Results

The board reviewed the Fall Survey results which showed most schools at 100% participation for staff and a minimum threshold of 75% for all others. The board wants to have 100% for all staff and at least 75% for other stakeholders. The board requested that the participation bucket be categorized as only reliable or not reliable. The top survey results are parents rating of school safety. The highest from staff is equity, and the lowest is local decision making. Students' highest rating was on equity, and the lowest on engagement. Principals will break down the results further in the February Principal Meetings.

Marketing & Enrollment

Mrs. Maggie Ramsey, VP of Marketing and Enrollment, presented to the board the marketing results and a data analysis which included retention as well as recruitment. The board reviewed the school data and discussed some specific targeted marketing such as Spanish radio ads in the Orlando market. Mrs. Ramsey also discussed the total cost as well as the ROI for the digital marketing plan and the upcoming initiatives that will be added to marketing outreach.

### **IV. FINANCIALS**

Q1 FY22 Unaudited Financial Review

- Ms. Walcott presented the Q1 FY22 results to the board detailing the enrollment impact on revenue.
- The board reviewed the Q1 FY22 results and all questions were answered by Ms. Walcott.

**MOTION: Motion was made by Dennis Clark and seconded by John O'Brien to approve the Q1 FY22 Unaudited Financials, as presented. Motion was approved unanimously.**

Accounting Fixed Assets Policy and Procedures

The board reviewed the CSUSA Accounting Fixed Assets Policy and Procedures and noted the edit adding a threshold for disbursement for clarity and aligns with best practices and state statutes.

**MOTION: A motion was made by Billie Miller and seconded by Dennis Clark to accept and approve the CSUSA Accounting Fixed Assets Policy and Procedures for the Renaissance Charter School, Inc. portfolio of schools, as presented. Motion was approved unanimously.**

**V. OLD BUSINESS**

Expansion Bond - Baymeadows

- Michael Braun presented to the board a review of the Series 2021 Bonds (including cost of issuance), previously authorized, to fund the the Project which includes the construction of a gymnasium and classroom addition to the Baymeadows Facilities, which is expected to consist of approximately 16,897 square feet to serve approximately 300 additional students.
- Levi Williams presented two resolutions: The Board Bond Resolution, approved for an aggregate not to exceed \$10 million; and The Board Reimbursement Resolution, approving cost of issuance for this bond transaction. Counsel advised that there is a 45 day turnaround to complete the Series 2021 Bonds recommended both resolutions, and have them ready for signature.

**MOTION: A motion was made by Dennis Clark and seconded by Paul Sallarulo to approve the Board Series 2021 Bond Resolution, as presented. Motion was approved unanimously and Chair was authorized to take al actions necessary for and on behalf of the Board to consummate this transaction..**

**MOTION: A motion was made by Dennis Clark and Billie Miller to approve the Board Reimbursement Resolution presented for the 2021 Bonds under the terms listed, as presented and authorize Board Chair Ken Haiko to sign and execute as directed. Motion was approved unanimously.**

Charter Renewals Update

- Mrs. Weaver updated the board on the schools up for renewal: Renaissance Charter School at Tapestry and Renaissance Charter School at Boggy Creek were both approve for 10-year renewals from Osceol County.
- Board Member Billie Miller updated the boards on the renewal meetings with Renaissance Charter School at University and Duval Charter School at Coastal and thanked Princpal White and Principal Hilliker, respectively, for being prepared and giving steller presentations. Ms. Miller requested that a Finance Representative be available during renewal meetings in the event that there are finance questions.

Business Development

- Renaissance Middle Charter School Expansion  
Mrs. Weaver advised the board that this charter amendment for Renaissance Middle Charter School Expansion to a grade 6-12, scheduled to go before the Miami Dade County Public School Board meeting on January 20, 2022. The board also noted that Elaine Castellanos has been appointed Principal of Renaissance Upper Charter School.

Renaissance Charter School at Cooper City

- Parent Facilitator and Principal  
Mrs. Weaver updated the board on the new Principal appointment of Steve Epstein and new Parent Facilitator, Adrian Opisso effective immediately.

**MOTION: A motion was made by Billy Miller and seconded by Dennis Clark to appoint Adrian Opisso as Parent Facilitator for Renaissance Charter School at Cooper City and accept Principal Appointment of Steve Epstein, as presented. Motion was approved unanimously.**

- The board discussed moving the January and February board meeting dates.

**MOTION: A motion was made by Dennis Clark and seconded by Billie Miller to schedule the January board meeting date on January 11, 2022 at 10:30 am at Renaissance Middle Charter School. Motion was approved unanimously.**

**VI. NEW BUSINESS**

Total Teacher Compensation Plan

- The board discussed and reviewed the Total Teacher Compensation Plan and all questions were answered by Dr. Ruiz and Mrs. Weaver.

**MOTION: A motion was made by Paul Sallarulo and seconded by Billie Miller to accept the new Total Teacher Compensation Plan, as presented. Motion was approved unanimously.**

Out of Field Waivers

- The Board reviewed the Out of Field Waivers.

**MOTION: A motion was made by Dennis Clark and seconded by John O'Brien to approve the Out of Field Waivers, as presented. Motion was approved unanimously.**

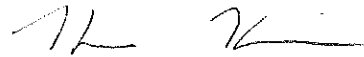
Renaissance Charter School at University – Title I Plan

- The board reviewed the Renaissance Charter School at University Title I Plan.

**MOTION: A motion was made by Billie Miller and seconded by Dennis Clark to approve the Title I Plan for Renaissance Charter School at University, as presented. Motion was approved unanimously.**

**VII. ADJOURNMENT**

Board Chair Haiko adjourned the December 15, 2021 Renaissance Charter School, Inc. Board Meeting at 12:11 p.m.



Ken Haiko, Chairman

Date: \_\_\_\_\_

1-11-21