

# MEETING MINUTES

**Name of Foundation:** Renaissance Charter Schools, Inc.

**Board Meeting:** March 03, 2020

**School(s):**

Renaissance Charter School at Wellington

Renaissance Charter School at Pines

Renaissance Charter at University

Hollywood Academy of Arts/Science  
School

Renaissance Charter School at Plantation

Palms West Charter School

Renaissance Charter School at West Palm Beach

Renaissance Elementary Charter School

Keys Gate Charter High School

Duval Charter Scholars Academy

Duval Charter High at Bay Meadows

Duval Charter School at Bay Meadows

Duval Charter School at Coastal

Duval Charter at Mandarin

Duval Charter at Southside

Duval Charter at Westside

North Broward Academy of Excellence

North Broward Academy of Excellence Middle School

Duval Charter School at Flagler Center

Renaissance Charter School at Central Palm

Governors Charter Academy

Renaissance Charter School at Boggy Creek

Hollywood Academy of Arts/Science Middle

Renaissance Charter School at Poinciana

Renaissance Charter School at Summit

Renaissance Middle Charter School

Renaissance Charter School at St. Lucie

Renaissance Charter School at Coral Springs

Renaissance Charter School at Cooper City

Renaissance Charter School at Hunters Creek

Renaissance Charter School at Crown Point

Renaissance Charter School at Cypress

Renaissance Charter at Chickasaw Trail

Renaissance Charter School at Tradition

Four Corners Upper School

Renaissance Charter School at Goldenrod

Renaissance Charter School at Tapestry

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

<b>Date:</b>	<b>Start</b>	<b>End</b>	<b>Next Meeting:</b>	<b>Next time:</b>	<b>Prepared by:</b>
March 03, 2020	11:01am	12:42pm	April 7, 2020	11am	R. Weaver
<b>Meeting Location:</b>					
ONSITE LOCATION: 10300 Tradition Parkway, Port St. Lucie, FL 34987					
<b>Attended by:</b>					
<b>Board Members:</b>		<b>Other Attendees:</b>			
Ken Haiko, Chairman		Principals at above schools			
Dennis Clark, Vice-Chairman		Parent Facilitators at above schools			
Tom Wheeler, Treasurer		Levi Williams, Board Attorney			
Billie Miller, Director		Dr. David Christiansen, Chief of Schools, CSUSA			
Pat Smith, Director		Nate Mariano, Area Deputy Director			
John O'Brien, Director		Rachel Windler-Freitag, Area Director			
		Rita Weaver, Board Governance Manager, CSUSA			
		Patrick Galatowitsch, Area Director			
Absent: none		Jodi Evans, Area Director			
		Damon Schnurr, Sr. Financial Analyst			
		Paul Sallarulo			
		Chris Kober, Regional Facilities Manager			

	Ron LeFoy, ABC Mechanical Richard Garcia, CFO, CSUSA Myrna Laine Hyppolite, VP Financial Planning, CSUSA Hilary Daigle, VP Accounting and Investor Relations Heather Brown, Director of Treasury Michael Braun, Hamlin Partners Cheryl McDonnough, Business Development Derek Kelmanson, Business Development
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## CALL TO ORDER

Pursuant to public notice, the meeting commenced at 11:01 am with a Call to Order by Chairman Ken Haiko. Roll call was taken, and quorum established. Mr. Haiko thanked Ms. Wilson, Principal at Renaissance Charter School at Tradition for hosting this month's meeting.

## I. ADMINISTRATIVE

### Board Membership

- Chairman Haiko introduced Paul Sallarulo to the board as a potential new board member. Mr. Sallarulo introduced himself and reviewed his background with the board. The board discussed the Mr. Sallarulo's qualifications for serving and his dedication to education.

**MOTION: Motion was made by Tom Wheeler and seconded by Billie Miller to appoint Mr. Sallarulo as a Director to the Renaissance Charter School, Inc, board. Motion was approved unanimously. (6-0)**

### Board Meeting Minutes February 12, 2020

- The board reviewed the meeting minutes from the board meeting on February 12, 2020.

**MOTION: Motion was made by Dennis Clark and seconded by John O'Brien to approve the Renaissance Charter School, Inc. Meeting Minutes from February 12, 2020, as presented. Motion was approved unanimously. (7-0)**

## II. CSUSA REPORTS

### Continuous Improvement Cycles

- Dr. David Christiansen updated the board on the precautions taking place in the schools due to the Corona Virus.
- Dr. Christiansen reviewed the quarterly improvement for each school and the school identity that each Principal is creating and implementing for their schools. The board discussed IT and Marketing management for the schools as well as the new social emotional curriculum AIA being used in the schools. The board requested an overview of this curriculum at their April meeting.
- Mr. Wheeler asked for a Security Update for the April meeting.

### Enrollment

- The board reviewed the OCT FTE count and comparison to the FEB FTE count for the schools and the variances with each. The board discussed enrollment with Dr. Christiansen and the importance of targeting schools that are under enrolled and Ms. Weaver gave the board an overview of the Enrollment Summits that Deputy Director Nate Mariano has been conducting regionally with the Marketing Director and Enrollment Director.

### III. FINANCIALS

**MOTION: Motion was made by John O'Brien and seconded by Dennis Clark to amend the agenda and add the following item: Ratification of Conflict of Interest for Board Attorney Levi Williams. Motion was approved unanimously.**

#### Conflict of Interest Waiver for Board Attorney Levi Williams

- Chair Haiko reported out to the board that the 2010-2011 Bond Group Refinance agenda item includes Keys Gate Charter School, which is a school under the Florida Charter Education Foundation, of which Mr. Williams also represents. Mr. Haiko signed the waiver letter and presents it for ratification.

**MOTION: Motion was made by Tom Wheeler and seconded by John O'Brien to ratify the Conflict of Interest Waiver executed by Chairman Haiko, as presented. Motion was approved unanimously.**

#### 2010-2011 Bond Group Refinance

- Michael Braun of Hamlin Partners reviewed the Bond Refinance proposal with estimated savings and costs. The board discussed the amounts previously borrowed and the implications of waiting for interest rates to fluctuate. The board also discussed the possibility of capital improvement projects and how the savings will impact the schools' operating budgets. The board also discussed when the interest rate would get locked in.

**MOTION: Motion was made by Billie Miller and seconded by Dennis Clark to authorize Board Attorney and Chair Ken Haiko to execute and approve the 2010-2011 Bond Group Refinance package, as presented.**

#### Q2 FY2020 Financial Review

- Damon Schnurr reviewed the Q2 FY2020 Financial Results for all of the schools of the Renaissance Charter School, Inc. portfolio. All questions were answered by Mr. Schnurr. The board asked that the percentage of restricted funds of the fund balance be added onto the district slide.

**MOTION: Motion was made by Dennis Clark and seconded by John O'Brien to approve the Q2 FY2020 Financial Review, as presented. Motion passed unanimously.**

### IV. NEW BUSINESS

#### A+ Recognition Money

- The board reviewed the A+ Recognition Money Plans for Hollywood Academy of Arts and Sciences, Hollywood Academy of Arts and Sciences Middle School, and Renaissance Charter School at Cooper City.

**MOTION: A motion was made by John O'Brien and seconded by Dennis to approve the A+ Recognition Money Plans for Hollywood Academy of Arts and Sciences, Hollywood Academy of Arts and Sciences Middle School, and Renaissance Charter School at Cooper City, as presented. Motion was approved unanimously.**

#### Charter Renewals

- The board reviewed the schools that were up for renewal.

**MOTION: Motion was made by John O'Brien and seconded by Tom Wheeler to authorize CSUSA to draft renewal applications and submit renewals for the following schools: Duval Charter High School, Duval Charter School at Westside, Renaissance Charter School at Crown Point, Renaissance Charter School at Plantation. Motion passed unanimously.**

#### Out of Field Waivers

- The board reviewed the Out of Field Waivers included in the meeting packet.

**MOTION: A motion was made by Dennis Clark and seconded by Billie Miller to approve the Out of Field Waivers, as presented. Motion was approved unanimously.**

#### **V. OLD BUSINESS**

- Mr. Clark requested an update on the Keys Gate Charter High School renewal and the draft of the Corrective Action Plan. Cheryl McDonnough advised the board that the draft of the Corrective Action Plan has been submitted and that the Charter Contract draft has been sent from the district for the negotiation process to begin. Mr. Williams asked that a copy of the Corrective Action Plan be sent to the board for their review. Ms. Windler-Freitag will send out.

#### Facility Update HVAC

- Mr. Ron LaFoy presented an estimate to the board for HVAC purchases for Renaissance Charter School at Doral and North Broward Academy of Excellence as an update from the engineering request from the board's January meeting.

**MOTION: Motion was made by Billie Miller and seconded by John O'Brien to approve the HVAC purchase for the Renaissance Charter School at Doral and North Broward Academy of Excellence, as presented.**

#### Business Development Update

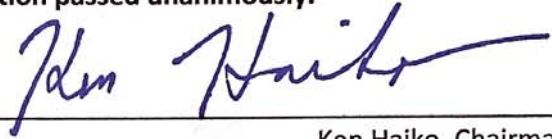
- Derek Kelmanson updated the board on the status of the St. Lucie High School application which is scheduled for a school board vote on March 12<sup>th</sup>. Billie Miller said she would attend the school board meeting and the board requested that the details for the vote be emailed to them.

**VI. PUBLIC COMMENTS**

- There were no public comments.

**VII. ADJOURNMENT**

**MOTION:** Motion was made by Dennis Clark and seconded by Billie Miller to adjourn the Renaissance Charter Schools, Inc. March 03, 2020 board meeting. Motion passed unanimously.

A handwritten signature in blue ink, appearing to read "Ken Haiko", written over a horizontal line.

Ken Haiko, Chairman

Date: 4/10/2020