

# MEETING MINUTES

**Name of Foundation:** Renaissance Charter Schools, Inc.

**Board Meeting:** June 26, 2017

**School(s):**

Renaissance Charter School at Wellington

Renaissance Charter School at Pines

Renaissance Charter at University

Hollywood Academy of Arts/Science School

Renaissance Charter School at Plantation

Renaissance Charter School at Palm West

Renaissance Charter School at West Palm Beach

Renaissance Elementary Charter School

Keys Gate Charter High School

Duval Charter Scholars Academy

Duval Charter High at Bay Meadows

Duval Charter School at Bay Meadows

Duval Charter at Mandarin

Duval Charter at Southside

Duval Charter at Westside

North Broward Academy of Excellence

North Broward Academy of Excellence Middle School

Renaissance Charter School at Flagler Center

Renaissance Charter School at Central Palm  
Governors Charter Academy

Hollywood Academy of Arts/Science Middle

Renaissance Charter School at Poinciana

Renaissance Charter School at Summit

Renaissance Middle Charter School

Renaissance Charter School at St. Lucie

Renaissance Charter School at Coral Springs

Renaissance Charter School at Cooper City

Renaissance Charter School at Crown Point

Renaissance Charter at Chickasaw Trail

Renaissance Charter School at Tradition

Four Corners Upper School

Renaissance Charter School at Goldenrod

Renaissance Charter School at Tapestry

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

<b>Date:</b>	<b>Start</b>	<b>End</b>	<b>Next Meeting:</b>	<b>Next time:</b>	<b>Prepared by:</b>
June 26, 2017	9:17am	10:19am	September 2017	TBA	R. Weaver
<b>Meeting Location:</b>					
600 Corporate Drive, Ft. Lauderdale, FL 33334					
<b>Attended by:</b>					
<b>Board Members:</b> Ken Haiko, Chairman Dennis Clark, Vice-Chairman Tom Wheeler, Director John O'Brien, Director Shane Strum, Director  <b>Absent:</b> Margaret Wells, Director			<b>Other Attendees:</b> Rita Weaver, Board Governance Manager Donte Fulton-Collins, Regional Director Myrna Laine Hyppolite, VP, FP&A Lianne Morton, Finance David Dubbin, Director, Finance Tamiaka McGibbon, Finance Lechnya Knight, Finance Damon Schnurr, Finance		

## **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 9:17am with a Call to Order by Chairman Ken Haiko. Roll call was taken and quorum established.

### **I. ADMINISTRATIVE**

#### Approval of Meeting Minutes

- Chairman Haiko asked the board to review the April 5, 2017 Board Meeting Minutes and to note any changes.

**MOTION: Motion was made by Tom Wheeler and seconded by Shane Strum to approve the April 5, 2017 Board Meeting Minutes of the Renaissance Charter Schools, Inc. Board Meeting. Motion was approved unanimously. (5-0, 1 absent).**

### **II. FINANCE**

#### Q3 Financial Review

- Q3 2016-17 financials for Renaissance Charter Schools, Inc. were presented
- Dennis Clark attested to the board that he met with the Finance team prior to the board meeting and thoroughly vetted the line by line financials of the schools in the board's portfolio.
- Board members discussed the Q3 2016-17 Financials and all questions were answered by the CSUSA Finance team and Dennis Clark.

**MOTION: Motion was made by Tom Wheeler and seconded by Dennis Clark to approve the Q3 Financial Review as presented to the Renaissance Charter School, Inc. board. Motion was approved unanimously. (5-0)**

#### FY 2016-17 Support Center Cost Reimbursement

- Myrna Laine Hyppolite presented the FY 2016-17 Support Center Cost Reimbursement to the board. The board discussed the update of the support center cost reimbursement and all questions were answered by Mrs. Laine Hyppolite.

**MOTION: Motion was made by Tom Wheeler and seconded by Dennis Clark to approve the increased changes in the FY 2016-17 Support Center Cost Reimbursement for the Renaissance Charter School, Inc. Board, as presented. Motion was approved unanimously. (5-0)**

#### FY 2017-18 Budget Review and FY 2017-18 Support Center Cost Reimbursement

- Myrna Laine Hyppolite presented the FY 2017-18 Budget Review and Support Center Cost Reimbursement to the board. The board reviewed and discussed the budget presentation, as well as, the Support Center Cost Reimbursement. Dennis Clark reported that he met with the CSUSA finance team and reviewed each line item on the schools' financials and budget and thoroughly vetted each budget. Mr. Haiko thanked Mr. Clark for his time and efforts on the budget review. A robust discussion regarding the budget presentation ensued and all questions were answered by Mrs. Laine Hyppolite to the board's satisfaction.

**MOTION: Motion was made by Dennis Clark and seconded by Shane Strum to approve the FY 2017-18 Budgets and FY2017-18 Support Center Cost Reimbursement for each of the schools' in the Renaissance Charter School, Inc. portfolio, as presented. Motion was approved unanimously. (5-0)**

### **III. NEW BUSINESS**

#### CSUSA Accounting Policies

- The Board Reviewed the CSUSA Accounting Policies as presented.

**MOTION: Motion was made by John O'Brien and seconded by Tom Wheeler to approve the CSUSA Accounting Policies, as presented. Motion was approved unanimously. (5-0)**

#### Pre-K Program Implementation Update

- Mitch Wise updated the board on the development of a Pre-K initiative as a beta test in several schools across the Renaissance Charter School, Inc. portfolio. Mr. Wise gave the board an implementation update and all questions by the board were answered by Mr. Wise.

**MOTION: Motion was made by Tom Wheeler and seconded by John O'Brien to expand and include a Pre-K initiative, as presented, at the following school: Renaissance Charter School at Cypress. Motion was approved unanimously. (5-0)**

#### Renaissance Charter School at Cooper City Recognition Funds

- The board reviewed the Renaissance Charter School at Cooper City PTC's recommendation for Recognition Funds expenditures.

**MOTION: Motion was made by Tom Wheeler and seconded by John O'Brien to approved the Renaissance Charter School at Cooper City Recognition Funds expenditures as presented. Motion was approved unanimously. (5-0)**

### **IV. OLD BUSINESS**

#### Palm Beach County SY2017-18 School Calendar

- The board reviewed the amended Palm Beach County SY2017-18 calendar. Mr. O'Brien stated that he thinks Veteran's Day should be a holiday on every calendar.

**MOTION: Motion was made by Dennis Clark and seconded by John O'Brien to approve the amended Palm Beach County SY2017-18 School Calendar, as presented. Motion was approved unanimously. (5-0)**

#### Parent Facilitator Update

- The board updated the Parent Facilitator contact list for the following school:
  - Duval Charter School at Mandarin to Andrea Stubbs.


**MOTION: Motion was made by John O'Brien and seconded by Tom Wheeler to update and amend the Renaissance Charter School, Inc. Parent Facilitator list as noted. Motion was approved unanimously. (5-0).**

### **V. PUBLIC COMMENTS**

- There were no Public Comments

### **VI. ADJOURNMENT**

**MOTION:** Motion was made by Tom Wheeler and seconded by Dennis Clark to adjourn the Renaissance Charter Schools, Inc. June 26<sup>th</sup>, 2017 board meeting. Motion was approved unanimously. (5-0)

  
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Ken Haiko, Chairman

Date: 9-6-17