

MEETING MINUTES

Name of Foundation: Renaissance Charter School, Inc.
 Board Meeting: December 14, 2012

School(s): Duval Charter School Arlington Duval Charter School Bay Meadows Duval Charter High School BM Governors Charter Academy Hollywood Academy of Arts & Sciences Hollywood MS Academy of Arts & Sciences IVirtual League Academy Keys Gate Charter High School North Broward Academy of Excellence North Broward MS Academy of Ex	Renaissance Charter School Renaissance Charter School Cooper City Renaissance Charter School CS Renaissance Charter School PL Renaissance Charter School Chickasaw Renaissance Charter Middle School Renaissance Charter School St Lucie Renaissance Charter School Poinciana Renaissance Charter School University Renaissance Charter School West Palm
--	---

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
12.14.2012	11:03 a.m.	12:44 p.m.	TBD	TBD	S. Jaggon
Meeting Location:					
Charter Schools USA, 6245 N. Federal Highway, Fort Lauderdale, FL 33308					

Attended by:	
Ken Haiko, Chairman Dennis Clark, Vice Chairman Peggy Wells, Treasurer Absent: Thomas Wheeler, Director	Mary Vecchione, Governing Board Advisor, CSUSA Sasha Jaggon, Governing Board Coordinator, CSUSA Megan Lesko, Supervisor, Financial Planning and Analysis Sandy Vallianos, Financial Analyst Lisanne Morton, Financial Analyst Hillary Daigle, Controller, CSUSA Nicole Lucci, Interim Principal, DCSA Teresa Brown, Principal, DCSBM Dr. Adriane Peters, Principal, GOV Donte Fulton, Principal, HAAS Jackson Self, Principal, NBAE& NBAE MS Jody Evans, Principal, POIN Dianna, Principal, RECS & RECSMS Daniel Verdier, Principal, COOP Nathan Mariano, Principal, CHIK Robin Sandler, Principal, UNIV Mark Hage, Principal, RCPL Raymond Collum, Principal, PALM Einav Cabrera, Principal, RCSP Rachel Windler-Freitag, Principal, RCSSL Ashley Wood, IVLA
Highlights:	

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 11:03 a.m. with a Call to Order by Chairman Haiko. Roll call was taken and quorum was established.

I. APPROVAL OF MINUTES

Chairman Haiko asked the Board to review the minutes from the October 19, 2012 Governing Board meeting and note any corrections or comments.

Motion made by Mr. Clark with a second by Ms. Wells to approve the October 19, 2012 Governing Board minutes. The motion was approved 3-0 (1 absent).

II. SCHOOL REPORT

Before the principals began their school reports, Chairman Haiko suggested a method of reporting that would cut down on the amount of time it takes to review school reports. The chairman emphasized the importance of the information on the report but asked that the principals only highlight specific areas in the sake of time.

Duval Charter School Arlington

- Ms. Nicole Lucci reported on behalf of Dr. Hall.
- Ms. Lucci reported total enrollment of 740 students with a budgeted enrollment of 835. Currently there are staffing positions open for an administrative assistant and a parent liaison.
- Numerous school, community and PTO activities were announced.
- Ms. Lucci then updated the Board on her Leadership Training and Leading Edge candidates, professional development topics, and PTO updates.

Duval Charter School Bay Meadows

- Ms. Brown reported enrollment of 1232 students with a budgeted enrollment of 1230. Currently there are no staffing positions open.
- Ms. Brown updated the Board on her Leadership Training and Leading Edge candidates and professional development topics.
- Ms. Brown highlighted the recent PTO events including ANGELAID where parents donated toys for community children in need as well as the Blessings in a Backpack, a food drive for students in need at DCSA.
- Ms. Brown updated the Board on the maintenance issues with the general upkeep of the school, and changes to the outdoor areas which include a fence being built around the field.
- Numerous school, community and PTO activities were announced.

Duval Charter High School

- Ms. Brown reported enrollment of 200 students with a budgeted enrollment of 200. Currently there are staffing positions open for a social studies teacher and an art teacher.
- Ms. Brown updated the Board on her Leadership Training and Leading Edge candidates, professional development topics, and PTO updates.
- Ms. Brown updated the Board on the maintenance issues with the general upkeep of the school, and changes to the outdoor areas.

Governors Charter Academy

- Dr. Peters reported enrollment of 496 students with a budgeted enrollment of 684. Currently there are open positions for a 4th and 5th grade teacher.
- Dr. Peters updated the Board on her Leadership Training and Leading Edge candidates. Dr. Peters also reported that they will have their next QUEST visit in January.

- Dr. Peters highlighted the recent school and PTO activities which included Winter Around the World which had great parental turnout.
- Chairman Haiko asked Dr. Peters the reason for the high number of withdrawals due to not being satisfied with the teacher. Dr. Hall informed the board that the situation dealt specifically with one teacher and that teacher was no longer with the school.
- Mr. Clark asked Dr. Peters if she thinks the new subdivisions being built close to the school will help with enrollment. Dr. Peters informed the board that 'neighborhood' schools are a big draw for parents and that GOV is continuing to advertise and currently has a waitlist for most grade levels. These students are scheduled to begin in January.

Hollywood Academy of Arts & Sciences

- Ms. Fulton reported a total enrollment of 1300 students with a budgeted enrollment of 1293. Currently there are a staffing positions open for a 6th grade language arts/reading teacher.
- Ms. Fulton updated the Board on her Leadership Training and Leading Edge candidates. She also reported on professional development topics, and PTC updates.
- Ms. Fulton highlighted recent community and PTC activities including the annual picnic which had 620 attendees, the holiday troop donation which collected 425 lbs. of snacks and toiletries for Marines serving in Afghanistan and the can & dry food drive which brought in 3, 537 lbs. of food for Feeding South Florida.
- Mr. Clark asked if the nearby Hollywood Montessori School is a concern for enrollment. Ms. Fulton informed the board that it is not. She added that the only current concern for the school is the amount of traffic around the campus.

iVirtual League Academy

- Ashley Wood reported on behalf of Dr. Swanson.
- Ms. Wood reported a total enrollment of 19 students with a budgeted enrollment of 75.
- The facility is currently being maintained by the Poinciana staff.
- Numerous PTO and community activities were reported. Ms. Wood added that IVLA students have received many event invites from POIN.

Keys Gate Charter High School

- Mr. McKnight reported total enrollment of 799 students with a budgeted enrollment of 800. Currently there are there are staff positions open for an 8th grade math and high school hope teacher.
- Mr. McKnight updated the Board on his Leadership Training and Leading Edge candidates. He also reported on the last SAC meeting, professional development topics, and PTO updates.
- Numerous school, community and PTO activities were reported including the KGCHS first Homecoming Dance and their harvest festival.
- Mr. McKnight also added that KGCHS is currently in their second year of FHSAA probation for football and will be a 4A school next year.

North Broward Academy of Excellence & North Broward Academy of Excellence MS

- Ms. Diana Sierra reported on behalf of Mr. Self.
- Ms. Sierra reported total enrollment of a total of 1018 with budgeted enrollment of 997 students. Currently there are staffing positions open for a 3rd grade teacher, 5th grade science teacher and a 7th grade reading teacher.

- Ms. Sierra informed the Board of their upcoming SAC meeting on 12/18 as well as their two first place winners in the Regional Science Fair.
- Recent school and PTO activities were reported including NBAE's Winter Festival and their participation in the City of North Lauderdale Holiday parade.

Renaissance Charter Elementary School and Middle School

- Ms. Cordal reported enrollment of 917 students with a budgeted enrollment of 910 for the Elementary School, and an enrollment of 458 students with a budgeted enrollment of 450 for the Middle School. Currently there is one open position for a P.E. aide.
- Ms. Cordal updated the Board on her Leadership Training and Leading Edge candidates. She also reported on the last SAC meeting, professional development topics, and PTO updates.
- An ESSAC meeting is scheduled for 12/19 will include discussions about Florida A+ Recognition for staff.
- Numerous school, community and PTO activities were announced including the RECS and RMCS Holiday Bazaar which drew over 4,000 people and RECS/RMCS food drive which collected over 1,000 canned goods for needy families in Doral.

Renaissance Charter School Chickasaw

- Mr. Mariano reported enrollment of 612 students with a budgeted enrollment of 661. The school is currently fully staffed in all instructional areas.
- Mr. Mariano updated the Board on her Leadership Training and Leading Edge candidates. He also reported on the last SAC meeting, professional development topics, and PTO updates.
- Numerous school, community and PTO activities were announced including the Fall Festival which drew over 500 people and Multicultural Night.

Renaissance Charter School Cooper City

- Mr. Verdier reported enrollment of 918 students with a budgeted enrollment of 932. Currently all staff positions are filled.
- Mr. Verdier updated the Board on his Leadership Training and Leading Edge candidates. He also reported on the last SAC meeting, professional development topics, and PTO updates.
- Numerous school, community and PTO activities were announced including participation in the spelling bee and science fair and a December book drive for DMCS.
- Mr. Verdier notified the board on various facility and technology issues.

Renaissance Charter School Coral Springs

- Mr. Hage reported enrollment of 1220 students with a budgeted enrollment of 1216. Currently there are staff openings for middle school math teachers in 7th and 8th grade.
- Mr. Hage updated the Board on his Leadership Training and Leading Edge candidates. He also reported on the last SAC meeting, professional development topics, and PTO updates.
- Numerous school, community and PTO activities were announced including Holiday music concerts and RCSCS participation in the spelling bee.
- Mr. Hage notified the board on school facility updates with emphasis on the car loop issues. He informed the Board that the school is currently working with the Coral Springs Police Department and Red Apple to deal with the busy roads in the morning, adding that this issue will need to be re-evaluated as the school grows.

Renaissance Charter School Planation

- Ms. Einav Cabrera reported enrollment of 636 students with a budgeted enrollment of 644. All staff positions are currently filled.
- Ms. Cabrera updated the Board on her Leadership Training and Leading Edge candidates. She also reported on the last SAC meeting, professional development topics, and PTO updates.
- Ms. Cabrera reported that demolition is underway for their new building. She added that once the new building is complete, the school will be fully enrolled.
- Recent school and PTO activities were highlighted including Parent University and second quarter fundraisers which raised \$5,000.

Renaissance Charter School Poinciana

- Ms. Evans reported enrollment of 597 students with a budgeted enrollment of 595. Currently there are positions open for substitute teachers.
- Ms. Evans updated the Board on her Leadership Training and Leading Edge candidates. She also reported on the last SAC meeting, professional development topics, and PTO updates.
- Numerous school, community and PTO activities were announced including Book Fair Family Night and Multi-cultural Night which drew over 4,000 people.
- Ms. Evans notified the Board of school facility and technology updates. She noted that she would like to add Panboards to the two new classrooms and that she is waiting for a response on this matter.

Renaissance Charter School St Lucie

- Ms. Windler-Freitag reported enrollment of 1286 students with a budgeted enrollment of 1290. Currently there staff openings for 2nd and 3rd grade teachers as well as a substitute teacher.
- Ms. Windler-Freitag reported on the last SAC meeting, professional development topics, and PTO updates.
- Numerous school, community and PTO activities were announced.
- Ms. Windler-Freitag notified the board on school facility issues and noted that a special area of concern was the status of the playground. She expressed to the Board the dissatisfaction of many parents with this project still being on hold.

Renaissance Charter School West Palm

- Mr. Collum reported enrollment of 612 students with a budgeted enrollment of 661. Currently, there are staff openings for a 6th grade science teacher, a 5th grade teacher and two co-teachers.
- Mr. Collum updated the Board on professional development topics. School activities were also announced including National Parental Involvement Day and the Winter Wonderland Concert which was standing room only.
- Mr. Collum notified the Board that they are still waiting for PA sound in school hallways.

Renaissance Charter School University

- Ms. Sandler reported enrollment of 947 students with a budgeted enrollment of 914. Currently, there is one staff opening for a middle school P.E. teacher.
- Ms. Sandler updated the Board on the last SAC meeting, professional development topics, and PTO updates.
- Numerous school, community and PTO activities were announced including National Elementary Honor Society Induction and Family Bowling.
- Ms. Sandler informed the Board on school facility and technology updates.

III. FINANCE

FY13 Quarter 1 Financials

- Ms. Lesko reviewed FY13 Q1 Financials for RECS, RCMS, UNIV, NBAE, RCSSL and DCSA .
- Overall the enrollment variance from budget compared with forecast is favorable by 34 students.
- Summary of Changes in the Fund Balance has a Beginning Balance of \$3,733,321 with an Ending Balance of \$4,251,935.
- Sandy Vallianos then reviewed FY13 Q1 Financials for HAAS, KGCHS, DCSB, COOP, RCSCS and IVLA.
- Overall the enrollment variance from budget compared with forecast is unfavorable by (80) students.
- Summary of Changes in the Fund Balance has a Beginning Balance of \$4,675,770 with an Ending Balance of \$4,156,426.
- Ms. Vallianos advised the Board that things at KGCHS will level out even though it is currently forecasted at (\$1,101,457).
- Megan Lesko introduced Lisanne Morton to the Board. She is a new financial analyst that will be overseeing new schools. She then reviewed the FY13 Q1 Financials for new schools CHICK, GOV, PALM and PLANT
- Overall the enrollment variance from budget compared with forecast is unfavorable by (247) students.
- Summary of Changes in the Fund Balance has a Beginning Balance of \$146,662 with an Ending Balance of \$2,623,443.

Motion made by Mr. Clark with a second by Ms. Wells to approve the FY13 Quarter 1 Financials for The Renaissance Charter School, Inc. The motion was approved 3-0 (1absent).

Astro Turf Request- COOP

- Ms. Vallianos requested approval from the Board for Astro Turf which was previously not on the school's budget.

Motion made by Mr. Clark with a second by Ms. Wells to approve the purchase of Astro Turf for Renaissance Charter School at Cooper City. The motion was approved 3-0 (1 absent).

FY12 Audit

- Hillary Daigle presented the FY12 Audit to the Board.
- Ms. Daigle reported an unqualified opinion with no financial emergencies, no current year or prior year management letter comments and no issues of noncompliance.
- The Fund Balance was at \$5,398,586.00.

Motion made by Ms. Wells with a second by Mr. Clark to approve The Renaissance Charter School, Inc. FY12 Audit. The motion was approved 3-0 (1 absent).

FCAT Benchmark 2 Update

- Mr. David McKnight presented the results for the FCAT Benchmark 2. Mr. McKnight informed the board that most RECS schools met or surpassed CSUSA averages in reading and science, but some work is needed in math.
- A suggestion was made to include school goals in the data presentations in order to get a better understanding of school improvement.

IV. OPEN FORUM

- Chairman Haiko requested a total budget summary and a lease vs. own comparison from finance and Mr. Clark requested a data chart of enrollment expenses from finance. Ms. Lesko will format this information for the Board.
- A parent from RCSSL called in to the Board Meeting with concerns about the status of the playground, losing teachers, FCAT tutoring and what he believed was inadequate supervision at the school. Chairman Haiko expressed his apologies and addressed the concerns of the parent. He added that these issues may be more quickly resolved by taking them to the Principal.

V. ADJORNMENT

Motion made by Mr. Clark with a second by Ms. Wells to adjourn The Renaissance Charter School, Inc. Governing Board meeting. The motion was approved 3-0 (1 absent).



Ken Haiko, Chairman

Date: 1/25/13