

MEETING MINUTES

Name of Foundation: The Renaissance Charter School, Inc.
Board Meeting: September 15, 2011

School(s): Duval Charter School Arlington
 Duval Charter School Bay Meadows
 Duval Charter High School BM
 Hollywood Academy of Arts & Sciences
 Hollywood MS Academy of Arts & Sciences
 Keys Gate Charter High School
 North Broward Academy of Excellence

North Broward MS Academy of Ex
 Renaissance Charter School
 Renaissance Charter Middle School
 Renaissance Charter School CS
 Renaissance Charter School PL
 Renaissance Charter School St Lucie

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
09.15.11	11:00 a.m.	1:00 p.m.	TBD	11:00 a.m.	M. Vecchione
Meeting Location:					
Charter Schools USA, 6245 N Federal Hwy, 5 th Floor, Fort Lauderdale, Florida 33308					

Attended by:	
Ken Haiko, Chairman Dennis Clark, Vice Chairman/Secretary Lisa Peddy, Director Absent: Thomas Wheeler, Director Peggy Wells, Treasurer	Lorrie Davidson, VP of Finance, CSUSA Billie Miller, Sr. Director of Education, CSUSA Mike Essik, Director of Finance, CSUSA Rob Vilardi, Sr. Financial Analyst, CSUSA Judith Brown, Financial Analyst, CSUSA David McKnight, Principal KGCHS Donte Fulton, Principal, HAAS Ana Cordal, Principal, RECS Jackson Self, Principal, NBAE Teresa Brown, Principal, DCSB & DCHS Angela Gladsen-Wright, DCSA Rachel Windler-Freitag, Principal, RCSSL Robin Sandler, Principal, RCSCS Mark Hage, Principal, RCSP
Highlights:	

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 11:00 a.m. with a Call to Order by Chairman Haiko. Roll call was taken and quorum was established.

I. APPROVAL OF MINUTES

Chairman Haiko asked the Board to review the minutes from the July 29, 2011 and the August 3, 2011 Governing Board meetings and note any corrections or comments. The minutes stand.

Motion made by Ms. Peddy with a second by Mr. Clark to approve the Governing Board minutes from the July 29, 2011 and the August 3, 2011 meetings. The motion was approved 3-0 (2 absent).

II. SCHOOL REPORT

Out of Field Waivers

- Ms. Billie Miller explained the definition of "out of field" in both subject area and ESOL. Ms. Vecchione read the out of field names by schools to the board members and asked for their approval.

Motion made by Mr. Clark with a second by Ms. Peddy to approve the Out of Field Waivers in both subject area and ESOL for DCSA, DCSBM, DCHS, HAAS, HAASMS, KGCHS, NBAE, NBAEMS, RECS, RECSMS, RCSCS, RCSP, and RCSSL. The motion was approved 3-0 (2 absent).

Duval Charter School Arlington

- Ms. Wright reported enrollment of 711 students with a budgeted enrollment of 810. All staffing positions are currently filled.
- Ms. Wright updated the Board on the Leadership Training/Leading Edge candidates. She also provided the Board with the professional development topics which had been reviewed.
- Ms. Wright reported on numerous school/PTO/Community activities.
- Lastly, technology concerns were addressed.

Duval Charter School at Bay Meadows

- Ms. Brown reported enrollment of 804 students with a budgeted enrollment of 800. All staffing positions are currently filled.
- Ms. Brown named the candidates for the Leadership Training/Leading Edge Program.
- Professional development topics were mentioned along with the numerous School, PTO, and Community activities.

Duval Charter High School

- Ms. Brown reported enrollment of 53 students with a budgeted enrollment of 100. All staffing positions are currently filled.
- Ms. Brown named the candidates for the Leadership Training/Leading Edge Program.
- Professional development topics were mentioned along with the numerous School, PTO, and Community activities.

Hollywood Academy of Arts & Sciences

- Ms. Fulton reported enrollment of 682 students with a budgeted enrollment of 680. All staffing positions are currently filled.
- Ms. Fulton named the candidates for the Leadership Training/Leading Edge Program.
- Professional development topics were mentioned along with the numerous School, PTO, and Community activities.

Keys Gate Charter High School

- Mr. McKnight reported enrollment of 498 students with a budgeted enrollment of 500. All staffing positions are currently filled.
- Mr. McKnight named the candidates for the Leadership Training/Leading Edge Program.
- Professional development topics were mentioned along with the numerous School, PTO, and Community activities.

North Broward Academy of Excellence

- Mr. Self reported enrollment of 639 elementary students and 341 middle school students with a budgeted enrollment of 978. All staffing positions are currently filled.
- Mr. Self named the candidates for the Leadership Training/Leading Edge Program.
- Professional development topics were mentioned along with the numerous School, PTO, and Community activities.

Renaissance Charter School

- Ms. Cordal reported enrollment of 829 elementary students and 370 middle school students with a budgeted enrollment of 1199. All staffing positions are currently filled.
- Ms. Cordal named the candidates for the Leadership Training/Leading Edge Program.
- Professional development topics were mentioned along with the numerous School, PTO, and Community activities.

Renaissance Charter School Coral Springs

- Ms. Sandler reported enrollment of 928 students with a budgeted enrollment of 813. All Staffing positions are currently filled.
- Ms. Sandler named the candidates for the Leadership Training/Leading Edge Program.
- Professional development topics were mentioned along with the numerous School, PTO, and Community activities.

Renaissance Charter School Plantation

- Mr. Hage reported enrollment of 558 students with a budgeted enrollment of 634. All staffing positions are currently filled.
- Maintenance and facilities for the new school were discussed.
- Numerous School, PTO, and Community activities were addressed.

Renaissance Charter School St. Lucie

- Ms. Freitag reported enrollment of 1268 students with a budgeted enrollment of 1290. Currently there are staff openings for before/after care, CRT, and a Middle School Language Arts Teacher.
- Maintenance and facilities for the school were discussed.
- Numerous School, PTO, and Community activities were addressed.

III. FINANCE

FY11 July-June Review

- Ms. Brown reviewed the FY11 July-June Review. The summary of student enrollment for all schools showed an unfavorable variance of (178) students.
- FTE revenue per student in FY11 showed a positive variance for all schools with the exception of NBAE MS, which is just slightly under the budget.
- Ms. Brown noted total revenue and total expenses for all Schools. The summary of changes in fund balances vs. budget for all Schools is a positive \$4,437,842. This leaves an ending balance as of June 30, 2011 a favorable \$6,210,257.

RECS Elementary Awning Proposal

- Ms. Davidson explained the reason for the need of an awning at the School. She presented a proposal to complete this project and asked for Board approval.

Motion made by Ms. Peddy with a second by Mr. Clark to approve the expenditure for the awning at RECS Elementary School as presented in the proposal. The motion was approved 3-0 (2 absent).

IV. OLD BUSINESS

- None

V. NEW BUSINESS

Board Facilitator

- Under the 2011 Legislative changes for Charter Schools, each charter school's governing board must appoint a representative to facilitate parental involvement, provide access to information, assist parents and others with questions and concerns, and resolve disputes. Ms. Miller explained the requirements of the appointment of this facilitator. The Board felt that the Principal of each School should be nominated as facilitator with the exception of Mr. David McKnight who does not reside in his School's District. Therefore they would like to recommend Ms. Corinne Baez, Assistant Principal for KGCHS.

Motion made by Mr. Clark with a second by Ms. Peddy to appoint the following individuals at each of the Schools to represent the Board Facilitator for their School:

1. DCSA - Ms. Angela Gadsden-Wright
2. DCSBM - Ms. Teresa Brown
3. DCHS - Ms. Teresa Brown
4. HAAS - Ms. Donte Fulton
5. KGCHS - Ms. Corinne Baez
6. NBAE - Mr. Jackson Self
7. RECS & RECSMS - Ms. Ana Cordal
8. RCSCS - Ms. Robin Sandler
9. RCSP - Mr. Mark Hage
10. RCSSL - Ms. Rachel Windler-Freitag

The motion was approved 3-0 (2 absent).

School Policies and Handbook Approval

- The Board has reviewed and approved the School policies and Handbooks which include: Parent/Student Handbooks, Behavior/Discipline Contract/ Grievance Policy, Wellness Plan, Emergency Disaster Plan, Volunteer Policy, Uniform Policy, School Calendar, Transportation Agreement, and Food Service Agreement.

Motion made by Mr. Clark with a second by Ms. Peddy to approve the School Policies and Handbooks inclusive of the items listed above. The motion was approved 3-0 (2 absent).

Furlough Days for Broward County Schools

- Ms. Miller addressed the Board to explain the reason for the approval for the Board Charter Broward county Schools to be in attendance during the District furlough days of November 21st and 22nd. She assured the Board that those school's using District contracts for transportation and food service would be provided.

Motion made by Ms. Peddy with a second by Mr. Clark to approve that Schools remain open during the District furlough days of November 21st and November 22nd and that arrangements will be made for services contracted such as transportation and food service. The motion was approved 3-0 (2 absent).

Executive Director Hire for Board

- Chairman Haiko explained the need for the Board to hire an Executive Director to assist with Board application interviews with the Districts and States. He recommended that the Board hire Mr. John O'Brien as Executive Director for the Renaissance Charter School, Inc. The compensation would be \$2.00/student.

Motion made by Mr. Clark with a second by Ms. Peddy to approve the hire of Mr. John O'Brien as Executive Director for the Renaissance Charter School, Inc. with compensation at \$2.00 per student. The motion was approved 3-0 (2 absent).

Facility Roofing Updates

- Mr. Hage and Mr. Crane reviewed the roofing analysis for the Schools. The Board suggested that they spend their own time on each School's analysis and any questions can be brought back to the next meeting.
- Mr. Hage commented that the only expense that would need Board approval is for RECS elementary school and they will bring forward to this Board bids for that process.
- It was suggested by the Chairman that facilities attend the Board meetings more frequently to update the Board on concerns and answer any questions.

Parent Survey Results

- Ms. Miller reviewed the parent survey results and highlighted the strengths and opportunities. An action plan was presented for those areas in need of improvement.

Student Survey Results


- Ms. Miller reviewed the student survey results and highlighted the strengths and opportunities. An action plan was presented for those areas in need of improvement.

Staff Survey Results

- Ms. Miller reviewed the staff survey results and highlighted the strengths and opportunities. An action plan was presented for those areas in need of improvement.

VI. OPEN FORUM

- None



Ken Haiko, Chairman

Date: 11/11/2011