

MEETING MINUTES

Name of Foundation: Renaissance Charter School, Inc.
 Board Meeting: June 14, 2013

School(s): Duval Charter School Arlington Renaissance Charter School
 Duval Charter School Bay Meadows Renaissance Charter School Cooper City
 Duval Charter High School BM Renaissance Charter School CS
 Governors Charter Academy Renaissance Charter School PL
 Hollywood Academy of Arts & Sciences Renaissance Charter School Chickasaw
 Hollywood MS Academy of Arts & Sciences Renaissance Charter Middle School
 IVirtual League Academy Renaissance Charter School St Lucie
 Keys Gate Charter High School Renaissance Charter School Poinciana
 North Broward Academy of Excellence Renaissance Charter School University
 North Broward MS Academy of Ex Renaissance Charter School West Palm

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
6.14.13	12:35 PM	1:03PM	TBD	TBD	M. Schrader
Meeting Location:					
Charter Schools USA, 6245 N. Federal Highway, 5 th Floor, Fort Lauderdale, FL 33308					

Attended by:	
Ken Haiko, Chairman Dennis Clark, Vice Chairman Peggy Wells, Treasurer John O'Brien, Director Absent: Thomas Wheeler, Director	Sasha Jaggon, Executive Coordinator, CSUSA Nicole Luicci, Interim Principal, DCSA Jennifer Turner, Principal, DCSA Teresa Brown, Principal, DCSB & DCHS Dr. Adriane Peters, Principal, GOV Donte Fulton, Principal, HAAS Megan Connolly, NBAE& NBAE MS Jody Evans, Principal, POIN Ana Cordal, Principal, RECS & RECSMS Daniel Verdier, Principal, COOP Nathan Mariano, Principal, CHIK LaShonda White, Principal, UNIV Donna Paolini, Principal, WEST Einav Cabrera, Principal, RCSP David McKnight, Principal, KGCS & KGCHS Olivia Burns, RCSSL Dr. Metsger, RCSSL Robin Sandler, VP of School Operations, CSUSA Lianne Morton, Financial Analyst, CSUSA Cassandra Vallianos, Financial Analyst, CSUSA Richard Ross, Financial Analyst, CSUSA Zoie Saunders, Manager of Strategic Planning, CSUSA Melissa Schrader, Governing Board Coordinator, CSUSA Sirrita Clayton, Governing Board Coordinator, CSUSA Eric Paul, VP of Curriculum and Instruction, CSUSA Billie Miller, VP of Education, CSUSA Debbie Von Behren, EVP of Strategy, CSUSA Robert Tatz, Financial Analyst, CSUSA Lorrie Lazeration, VP of Finance, CSUSA Richard Garcia, CFO, CSUSA Derek Kelmanson, Senior Mgr. of Business Development, CSUSA
Highlights:	

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 12:35 p.m. with a Call to Order by Chairman Haiko and noted it was a Parent Facilitator Meeting. Roll call was taken and quorum was established.

I. APPROVAL OF MINUTES

Chairman Haiko asked the Board to review the minutes from the April 5, 2013 Governing Board meeting and note any corrections or comments.

Motion made by Mr. O'Brien with a second by Ms. Wells to approve the April 5, 2013 Governing Board minutes. The motion was approved 4-0 (1 absent).

II. FINANCE

FY13 Quarter 3 Financials

- Mr. Ross reviewed the RCS 2010 Bond Schools third quarter financials for Renaissance Elementary Charter School, North Broward Academy of Excellence, North Broward Academy of Excellence Middle, Renaissance Charter School at St. Lucie and Duval Charter School at Arlington.
- Mr. Ross discussed actual enrollment currently at 3,964 with budgeted enrollment of 4,009 resulting in a variance of (45) students.
- Summary of Changes in the Fund Balance was reviewed by Mr. Ross has a beginning balance of \$3,710,987 with an Ending Balance of \$4,159,099.
- Ms. Lazeration discussed the FY13 Fund Balance Analysis. The Total Projected FY13 Forecast as of 6/12/13 with changes, with replenishment of technology for RCSSL, is \$4,358,316.
- Ms. Vallianos reviewed the third quarter financials for Hollywood Academy of Arts & Sciences, Hollywood Academy of Arts and Sciences Middle, Keys Gate Charter High School, Duval Charter School at Baymeadows, Duval Charter High School and Renaissance Charter School at Coral Springs.
- Ms. Vallianos reviewed the actual enrollment currently at 4,752 with budgeted enrollment of 4,779. This results in a variance of (27) students.
- The Summary of Changes in Fund Balance shows a beginning balance of \$4,675,770 and an ending balance of \$4,251,700.
- Ms. Lazeration discussed the FY13 Fund Balance Analysis. The Total Projected FY13 Forecast as of 6/12/13 with changes to include the FY13 Proposed Management Fee, is \$3,981,188.
- Ms. Morton then reviewed the RCS 2012 Bond Schools financials for Renaissance Charter at Chickasaw Trail, Governors Charter Academy, Renaissance Charter School at Poinciana and Renaissance Charter School at West Palm Beach.
- Actual enrollment is currently at 2,340 with budgeted enrollment of 2,598. This results in a variance of (258) students.
- Summary of Changes in the Fund Balance shows a beginning balance of \$0 with an Ending Balance of \$1,531,808.
- FY13 Fund Balance Analysis was summarized by Ms. Lazeration. She discussed the Budgeted FY13 Management Fee at \$950,867 and the Projected FY13 Forecast as of 6/12/13 with changes at \$1,806,537.
- Ms. Vallianos discussed the RCS Non-Bond Schools for iVirtual League Academy, Renaissance Charter Middle School, Renaissance Charter School at University,

Renaissance Charter School at Plantation and Renaissance Charter School at Cooper City.

- Ms. Vallianos reviewed the actual enrollment currently at 2,995 with budgeted enrollment of 2,992. This results in a variance of 3 students.
- Summary of Changes in the Fund Balance shows a beginning balance of \$168,996 with an Ending Balance of \$1,844,689.
- Ms. Lazeration discussed the FY13 Fund Balance Analysis. The Total Projected FY13 Forecast as of 6/12/13 with changes to include the FY13 Proposed Management Fee, is \$1,140,273.

Motion made by Mr. O'Brien with a second by Ms. Wells to approve the FY13 Quarter 3 Financials of Renaissance Charter School, Inc. with the FY13 Proposed Management Fee Changes. The motion was approved 4-0 (1 absent).

FY14 Budget

- Ms. Lazeration gave an overview of the Historical and Projected Florida FEFP Funding. She Summarized the Significant Budget Items including the overall increase to State Education budget of 6.34% for FEFP which includes \$480 million for Teacher Salary Increases. This was described to be a one time increase plus \$2,500 for "effective" or \$3,500 for "highly effective" teachers.
- The Charter School Capital Outlay increase to \$90.6 million was also discussed by Ms. Lazeration.
- Ms. Lazeration summarized the FY14 Budget Priorities including the proposed increase to starting pay in order to close the District pay gap.
- Another FY14 Budget Priority includes reinstating the "Pay For Performance" incentives, enhancing technology to meet State testing requirements and where possible, to begin the move to instructional materials that support Common Core Standards.
- Mr. Ross discussed the RCS 2010 Bond Schools for DCSA, NBAE, NBAEMS, RCSSL AND RECS.
- He explained the 2013 Enrollment total was 3,968 and the 2014 Enrollment Budget is at 4,057.
- Mr. Ross discussed the Budget Summary. He explained that the Total Revenues are \$29,101,653, the Total Expenses are \$29,343,867 which leaves a Deficit of (\$242,214).
- Mr. Ross gave an overview of the Revenues. He explained the Total FTE Revenue was \$24,682,755. Other Revenues, including Food Service, Grants, B&A and Capital Outlay at \$4,418,898 with a Total Revenue at \$29,101,653.
- Mr. Ross summarized the Expenditures by Area with the Total Cost of Compensation at \$13,653,665 and the Capital Expenditures at \$505,570.
- Mr. Ross explained the Capital Expenditures as \$351,769, Computer Software at \$74,191, FF&E at \$65,400 and Building Improvements at \$14,210.
- Mr. Ross discussed the Fund Balance Summary as a Projected 2014 Beginning Fund Balance at \$4,358,317 and a 2014 Budget Deficit at (\$242,211) and a Projected 2014 Ending Fund Balance at \$416,116,106.
- Ms. Vallianos discussed the RCS 2011 Bond Schools including DCHS, DCSB, HAAS, HAASMS, KGCHS and RCSCS.
- She reported a 2013 Enrollment of 4,752 with a 2014 Enrollment Budget of 5,577.

- Ms. Vallianos summarized the Budget Summary and the Total Revenues at \$40,650,934 with Total Expenses at \$40,872,520 with a Deficit of (221,586).
- Ms. Vallianos discussed the Revenues. She explained the Total FTE Revenue was \$33,695,987. Other Revenues, including Food Service, Grants, B&A and Capital Outlay at \$6,954,947 with a Total Revenue at \$40,650,934.
- Ms. Vallianos summarized the Expenditures by Area with the Total Cost of Compensation at \$18,454,115 and the Capital Expenditures at \$1,195,656.
- Ms. Vallianos explained the Capital Expenditures including Computer Hardware at \$616,790 Computer Software at \$123,706, FF&E at \$371,250 and Building Improvements at \$83,910.
- Ms. Vallianos discussed the Fund Balance Summary as a Projected 2014 Beginning Fund Balance at \$3,981,188 and a 2014 Budget Deficit at (\$221,584) and a Projected 2014 Ending Fund Balance at \$3,759,604.
- Ms. Morton discussed the RCS 2012 Bond Schools including CHIC, GOV, POIN and WEST.
- She reported a 2013 Enrollment of 2,352 with a 2014 Enrollment Budget of 3,455.
- Ms. Morton summarized the Budget Summary and the Total Revenues at \$25,344,331 with Total Expenses at \$25,196,492 with a Surplus of \$147,839.
- Ms. Morton discussed the Revenues. She explained the Total FTE Revenue was \$20,965,537. Other Revenues, including Food Service, Grants, B&A and Capital Outlay at \$4,378,794 with a Total Revenue at \$25,344,331.
- Ms. Morton summarized the Expenditures by Area with the Total Cost of Compensation at \$11,915,686 and the Capital Expenditures at \$996,156.
- Ms. Morton explained the Capital Expenditures including Computer Hardware at \$438,086, Computer Software at \$69,820, FF&E at \$458,250 and Building Improvements at \$30,000.
- Ms. Morton discussed the Fund Balance Summary as a Projected 2014 Beginning Fund Balance at \$1,806,537 and a 2014 Budget Surplus at \$147,839 and a Projected 2014 Ending Fund Balance at \$1,954,376.
- Ms. Vallianos discussed the RCS Non-Bond Schools including COOP, IVLA, RCMS, RCSP and UNIV.
- She reported a 2013 Enrollment of 2,991 with a 2014 Enrollment Budget of 3,644.
- Ms. Vallianos summarized the Budget Summary and the Total Revenues at \$26,417,053 with Total Expenses at \$25,167,440 with a Surplus of \$1,249,613.
- Ms. Vallianos discussed the Revenues. She explained the Total FTE Revenue was \$22,373,790. Other Revenues, including Food Service, Grants, B&A and Capital Outlay at \$4,043,263 with a Total Revenue at \$26,417,053.
- Ms. Vallianos summarized the Expenditures by Area with the Total Cost of Compensation at \$12,839,220 and the Capital Expenditures at \$907,691.
- Ms. Vallianos explained the Capital Expenditures including Computer Hardware at \$451,011 Computer Software at \$65,830, FF&E at \$367,000 and Building Improvements at \$23,850.
- Ms. Vallianos discussed the Fund Balance Summary as a Projected 2014 Beginning Fund Balance at \$1,140,273 and a 2014 Budget Surplus at \$1,249,613 and a Projected 2014 Ending Fund Balance at \$2,389,886.
- Ms. Lazeration discussed the RCS 2013 Schools including DCSW, GWES, HUNT, PALM, SUM and TRAD.

- She reported a School Capacity of 6,870 with a 2014 Enrollment Budget of 4,518.
- Ms. Lazeration summarized the Budget Summary and the Total Revenues at \$126,891,879 with Total Expenses at \$118,480,701 with a Surplus of \$8,411,178.
- Ms. Lazeration discussed the Revenues. She explained the Total FTE Revenue was \$28,031,061. Other Revenues, including Food Service, Grants, B&A and Capital Outlay at \$5,540,253 with a Total Revenue at \$126,891,879.
- Ms. Lazeration summarized the Expenditures by Area with the Total Cost of Compensation at \$15,532,561 and the Capital Expenditures at \$82,484,978.
- Ms. Lazeration explained the Capital Expenditures including Computer Hardware at \$3,096,900, Computer Software at \$186,600, FF&E at \$1,908,600 and Building Improvements at \$77,292,878.
- Ms. Lazeration discussed the Fund Balance Summary as a 2014 Budget Surplus at \$8,411,178 and a Projected 2014 Ending Fund Balance at \$8,411,178.

Motion made by Mr. O'Brien with a second by Ms. Wells to approve the FY14 Budgets of Renaissance Charter School, Inc. The motion was approved 4-0 (1 absent).

AUDIT

- Ms. Daigle reported the FY13 Audit results to the Board. She reported no issues of noncompliance and that it was a clean audit and no errors found.

Motion made by Mr. O'Brien with a second by Ms. Wells to approve the FY13 Audit results of Renaissance Charter School, Inc. The motion was approved 4-0 (1 absent).

III. **OLD BUSINESS**

STRATEGIC PLANNING UPDATE

- Ms. Saunders presented the School-level Strategic Planning Overview to the Board.
- Ms. Saunders discussed the School-level Strategic Planning Components, the Strategic Priority Areas and the Planning Process.

IV. **NEW BUSINESS**

Approval of School Mission and Vision Statements

- Ms. Brown presented the Duval Charter School at Baymeadows revised Mission Statement.
- Mr. Mariano presented the Renaissance Charter School at Chickasaw Trail's Mission Statement, Vision and Student Values to the Board.
- Mr. Verdier presented the Renaissance Charter School at Cooper City's Mission Statement, Vision and Values to the Board.

Motion made by Mr. O'Brien with a second by Ms. Wells to approve the School Mission and Vision Statements. The motion was approved 4-0 (1 absent).

FCAT RESULTS

- Ms. Miller informed the Board that the FCAT scores are currently being processed and will give a full report at next meeting.

CONSENT ACTION DUVAL COUNTY

- Mr. Kelmanson summarized that Renaissance Charter School at Westside requests and needs Board approval to increase their K-8 students up to 1145.

Motion made by Mr. O'Brien with a second by Mr. Haiko to approve the increase of students at Renaissance Charter School at Westside. The motion was approved 4-0 (1 absent).

RENAISSANCE CHARTER SCHOOL AT GARDENS WEST

- Mr. Kelmanson informed the Board of the results of the recent Planning Meeting that was held at the Palm Beach Gardens City Council Meeting on June 6, 2013. He informed the Board that the latest plans were not approved and requests that the Board approve an additional Planning Year.

Motion made by Mr. O'Brien with a second by Ms. Wells to approve an additional Planning Year at Renaissance Charter School at Gardens West. The motion was approved 4-0 (1 absent).

RECS LOCAL GOVERNANCE COUNCIL

- Mr. Kelmanson informed the Board that a Local Governance Council needs to be established in Orange County for HUNT and CHIK.

Motion made by Mr. O'Brien with a second by Mr. Haiko to approve the recruitment of a new Local Governance Council in Orange County, FL for HUNT and CHIK schools. The motion was approved 4-0 (1 absent).

CHARTER DEVELOPMENT UPDATES

- Mr. Kelmanson presented a spreadsheet to the Board of twelve (12) potential new school sites and asked for approval to present a more thorough presentation at the next meeting.

Motion made by Mr. O'Brien with a second by Ms. Wells to approve the more thorough presentation of potential new school sites at the next meeting. The motion was approved 4-0 (1 absent).

V. SCHOOL REPORTS

Duval Charter School Arlington

- Ms. Turner reported total enrollment of 661 students with a budgeted enrollment of 835. All staffing positions are currently filled.
- Numerous school, community and PTO activities were announced.

Duval Charter School Bay Meadows

- Ms. Brown reported May's enrollment of 1215 students with a budgeted enrollment of 1230.
- Currently there are three staffing position open for a middle school social studies teacher, 7th grade math, algebra 1 teacher.

- Numerous school, community and PTO activities were announced.

Duval Charter High School

- Ms. Brown reported May's enrollment of 196 students with a budgeted enrollment of 200.
- There are currently two staffing positions open including two algebra teachers and a PE aide.
- Ms. Brown updated the Board on her Leadership Training and Leading Edge candidates, professional development topics, and PTO updates.

Governors Charter Academy

- Dr. Peters reported May's enrollment of 483 with a budgeted enrollment of 684.
- There are currently no staffing positions open.
- Dr. Peters updated the Board on her Leadership Training and Leading Edge candidates, professional development topics, and PTO updates.
- Dr. Peters announced that the school has been approved for the Cambridge Program.

Hollywood Academy of Arts & Sciences

- Ms. Fulton reported a total May's enrollment of 1277 students with a budgeted enrollment of 1293.
- Currently there are two staffing positions open for an Assistant Principal and a Registrar.
- Ms. Fulton updated the Board on her Leadership Training and Leading Edge candidates. She also reported on professional development topics, and PTC updates.

iVirtual League Academy

- Dr. Swanson was travelling and unable to attend the meeting.

Keys Gate Charter High School

- Mr. McKnight reported total enrollment of 783 students with a budgeted enrollment of 840.
- Currently there are three staffing positions open; Physical Science, Chemistry/Physics, World History.
- Mr. McKnight updated the Board on his Leadership Training and Leading Edge candidates. He also reported on the last SAC meeting, professional development topics, and PTO updates.

North Broward Academy of Excellence & North Broward Academy of Excellence MS

- Ms. Connolly reported May's total enrollment of 1008 with budgeted enrollment of 1008 students.
- Currently there are staffing positions open for a 1st grade teacher.
- Recent school and PTO activities were reported including Swim for Autism and the Spring Festival fundraiser.

Renaissance Charter Elementary School and Middle School

- Ms. Cordal enrollment of 921 students with a budgeted enrollment of 910 for the Elementary School, and an enrollment of 457 students with a budgeted enrollment of 450 for the Middle School.
- There are currently no open staffing positions.
- Ms. Cordal updated the Board on her Leadership Training and Leading Edge candidates. She also reported on the last SAC meeting, professional development topics, and PTO updates.

Renaissance Charter School Chickasaw Trail

- Mr. Mariano reported enrollment of 615 students with a budgeted enrollment of 661.
- There are seventeen staffing positions available due to projected increase in enrollment.
- Mr. Mariano updated the Board on his Leadership Training and Leading Edge candidates. He also reported on the last SAC meeting, professional development topics, and PTO updates.
- Numerous school, community and PTO activities were announced.

Renaissance Charter School Cooper City

- Mr. Verdier reported enrollment of 932 students with a budgeted enrollment of 932.
- Currently there are six staff positions available including Dean of Students, 7th Grade Reading, 6th Grade Reading, 6th Grade Math, 7th Grade Math and 6th Grade SS.
- Mr. Verdier updated the Board on his Leadership Training and Leading Edge candidates. He also reported on the last SAC meeting, professional development topics, and PTO updates.

Renaissance Charter School Coral Springs

- Mr. Hage was travelling and unable to attend the meeting.

Renaissance Charter School Planation

- Ms. Einav Cabrera reported enrollment of 622 students with a budgeted enrollment of 644. There are currently no open staff position available.
- Ms. Cabrera updated the Board on her Leadership Training and Leading Edge candidates. She also reported on the last SAC meeting, professional development topics, and PTO updates.

Renaissance Charter School Poinciana

- Ms. Evans reported enrollment of 617 students with a budgeted enrollment of 595. Currently there are no staffing positions open.
- Ms. Evans updated the Board on her Leadership Training and Leading Edge candidates. She also reported on the last SAC meeting, professional development topics, and PTO updates.

Renaissance Charter School St Lucie

- Ms. Windler-Freitag was travelling and unable to attend the meeting. Ms. Burns and Dr. Metsger reported enrollment of 1293 students with a budgeted enrollment of 1290. There are currently no staffing positions open.

- Ms. Burns and Dr. Metsger reported on the last SAC meeting, professional development topics, and PTO updates.
- Numerous school, community and PTO activities were announced.

Renaissance Charter School University

- Ms. White reported May's enrollment of 927 students with a budgeted enrollment of 914.
- Currently, there are staff no openings.
- Ms. White updated the Board on the last SAC meeting, professional development topics, and PTO updates.
- Numerous school, community and PTO activities were announced.

Renaissance Charter School West Palm Beach

- Ms. Paolini reported enrollment of 595 students with a budgeted enrollment of 660. Currently, there are no staff openings.
- Recent PTO activities were reported.

VI. OPEN FORUM

- Ms. Jaggon reported a proposed reporting schedule to the Board and discussed a possible future meeting schedule. She reported that this tentative schedule was anticipated to be finalized within the next several weeks.

V. ADJORNMENT

Motion made by Mr. O'Brien with a second by Ms. Wells to adjourn the Renaissance Charter School, Inc. Governing Board meeting. The motion was approved 4-0 (1 absent).



Ken Haiko, Chairman

Date: 09-06-2013