

## MEETING MINUTES

Name of Foundation: The Renaissance Charter School, Inc.  
Board Meeting: April 29, 2011

School(s): Duval Charter School Bay Meadows Renaissance Charter School St Lucie  
Duval Charter High School Bay Meadows Renaissance Charter School  
Duval Charter School at Arlington Renaissance Charter Middle School  
Keys Gate Charter School Renaissance Charter School Coral Springs  
Hollywood Academy of Arts & Sciences Renaissance Charter School Planation  
North Broward Academy of Excellence

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
04.29.11	11:30 a.m.	12:24 p.m.	TBD	11:30 a.m.	M. Vecchione

### Meeting Location:

Charter Schools USA, 6245 N Federal Hwy, 5<sup>th</sup> Floor, Fort Lauderdale, Florida 33308

### Attended by:

Ken Haiko, Chairman  
Dennis Clark, Vice Chairman/Secretary  
Peggy Wells, Treasurer  
Thomas Wheeler, Director

Absent:  
Lisa Peddy, Director

Debbie Von Behren, COO, CSUSA  
Richard Garcia, CFO, CSUSA  
Lorrie Davidson, VP Finance, CSUSA  
Billie Miller, Sr. Director Education, CSUSA  
Hillary Daigle, Controller, CSUSA  
David McKnight, Principal, NBAE  
Theresa Brown, Principal, DCSA  
Mark Hage, Assistant Principal, HAAS  
Robin Sandler, Principal, KGCHS  
Eric Lewis, Principal, RCSSL

### Highlights:

## CALL TO ORDER

Pursuant to public notice, the meeting commenced at 11:30 a.m. with a Call to Order by Chairman Haiko. Roll call was taken and quorum was established.

## I. APPROVAL OF MINUTES

Chairman Haiko asked the Board to review the minutes from the March 11, 2011 Governing Board meetings and note any corrections or comments. The minutes stand.

Motion made by Mr. Clark with a second by Mr. Wheeler to approve the Renaissance Charter School, Inc. Governing Board minutes from the March 11, 2011 meeting and Annual Meeting. The motion was approved 4-0 (1 absent).

## II. SCHOOL REPORT

### Duval Charter School at Arlington

- Ms. Brown reported enrollment of 544 students with a budgeted enrollment of 641. All staffing positions are currently filled.
- Ms. Brown updated the Board on the Strategic Plan, School Improvement Plans and the professional development topics reviewed last month.
- Additionally, the numerous school, PTO, and community activities held throughout the month were reviewed.

- Ms. Brown spoke on enrollment for FY12 by grade and discussed target enrollment and how many students are currently enrolled as of today.

#### Keys Gate Charter High School

- Ms. Sandler reported enrollment of 174 students with a budgeted enrollment of 200. All staffing positions are currently filled.
- Ms. Sandler also spoke on the last SAC meeting topics and the professional development topics reviewed by the staff.
- Numerous school, PTO, and community activities were reported on for the last month.
- Enrollment for FY12 for Grade 9 is 300 and the actual enrollment to date is 292. Enrollment for Grade 10 is 200 and actual enrollment to date is 208.

#### Hollywood Academy of Arts & Sciences

- Mr. Hage reported enrollment of 667 students with a budgeted enrollment of 680. There is a Reading Teacher position currently open.
- Mr. Hage updated the Board on the School Improvement Plan and School Strategic Plan. Updates were also provided for the last SAC meeting, professional development topics for the month, and PTC updates.
- Numerous school, PTC, and community activities were reported on for the last month.
- Technology improvements included the addition of 15 Mimio Boards.
- Enrollment for FY12 shows 576 recommitments and 643 wait listed. Total enrollment for FY12 is currently 680.
- Florida High School Athletic Association - Mr. Hage explained to the Board the rules of applying to the High School Athletic Association and the benefits to the School. He asked for Board approval.

Motion made by Mr. Clark with a second by Ms. Wells to approve the application for Hollywood Academy of Arts & Sciences to participate in the Florida High School Athletic Association. The motion was approved 4-0 (1 absent).

#### North Broward Academy of Excellence

- Mr. McKnight reported enrollment of 958 students with a budgeted enrollment of 971. Currently all staffing positions are filled.
- Mr. McKnight updated the Board on the School Improvement Plan and Strategic Plan. Updates were also provided for the last SAC meeting, professional development topics for the month, and PTO updates.
- Numerous school, PTO, and community activities were reported.
- Enrollment for FY12 by grade level was updated showing target enrollment and current enrollment. There is a wait list with every grade.

#### Renaissance Charter School

- Ms. Cordal reported enrollment of 1028 with a budgeted enrollment of 1060. All staffing positions are currently filled.
- Ms. Cordal updated the Board on the School Improvement Plan and Strategic Plan. Updates were also provided for the last SAC meeting, professional development topics for the month, and PTO updates.
- Numerous school, PTO, and community activities were reported.
- Enrollment for FY12 has 90% of the students recommitting and there is a wait list for the schools. Enrollment period ends April 29, 2011.

#### Renaissance Charter School St Lucie



- Mr. Munoz reported enrollment of 1287 students with a budgeted enrollment of 1290. Staffing has hired one new substitute teacher and one position changed from a sub to full time.
- Mr. Munoz reported on professional development topics provided during the previous month.
- Numerous school, PTO, and community activities were reported.
- Enrollment for FY12 is 1278, which seats filled after 2011-2012 lottery completed and enrollment work for next year has finalized. The wait list for FY12 is 586.

### III. FINANCE

#### Approval of Single Audits

- Ms. Daigle explained that a Single Audit is a compliance audit for those Schools which spend over \$500,000 in Federal funds. The Schools which this applies to are: HAAS; HAASMS; NBAE; NBAEMS; RCSSL; RECS; and RECSMS. Ms. Daigle reported that there were no significant findings or comments among these audits and asked the Board for approval.

Motion made by Mr. Clark with a second by Mr. Wheeler to approve the Single Audits for the Renaissance Charter School, Inc. Schools: HAAS; HAASMS; NBAE; NBAEMS; RCSSL; RECS; and RECSMS. This is for Fiscal Year Ended June 30, 2010. The motion was approved 4-0 (1 absent).

#### Ranking of Proposals to Auditing Services

- Ms. Daigle reported that 3 firms responded to the RFP request for auditors for the new Duval Charter School at Arlington & Keys Gate Charter High School. The requests were posted on the School's websites and requests were sent to all firms we currently contract with. Ms. Daigle referenced a handout which evaluated the 3 firms of Berman Hopkins; McCrady; and Keefe, McCullough & Co. Based on the rankings outlined, CSUSA recommends engaging Keefe, McCullough & Co. to complete the June 30, 2011 audits of both schools. The Board moved to retain Keefe, McCullough & Co. based on recommendation of CSUSA.

Motion made by Mr. Clark with a second by Ms. Wells to approve and retain the audit firm of Keefe, McCullough, & Co. as the audit company for Duval Charter School at Arlington and Keys Gate Charter High School. The motion was approved 4-0 (1 absent).

#### Bond Issuance Update

- Mr. Richard Garcia spoke on behalf of the Bond Issuance. He stated that the process was running smoothly and on time. The Bond should close sometime this summer.

### IV. OLD BUSINESS

#### Development Update

- Ms. Von Behren spoke on enrollment for each of the new schools. She reported:

School	Enrollment	Current Applicants
1. Duval Charter School at Bay Meadows	665	833
2. Duval Charter High School Bay Meadows	100	59
3. Keys Gate Charter High School	500	500
4. RECS Coral Springs	813	1142
5. RECS Plantation	614	1004
- Construction is moving along nicely for all the schools and we anticipate opening on time. Ms. Von Behren suggested that CSUSA provide pictures for the next meeting.

### V. NEW BUSINESS

#### Cambridge Program Presentation

- Due to time constraints this program will be presented at the next meeting.

Legislation Update

- Ms. Von Behren presented an update on the Bills the Legislatures are reviewing and will vote on. CSUSA expects FTE funding to be cut by 5-6% and Capital Outlay funding to be cut by 50% for Charter Schools. Mr. Jon Hage has been meeting with legislatures to help them understand how detrimental this would be for us. He spoke with the Commissioner of Education, Mr. Eric Smith, and sent him a letter on behalf of Charter Schools. Mr. Hage is confident that he is making progress.

**VI. OPEN FORUM**

- None

Motion made to adjourn the Renaissance Charter School, Inc. Governing Board meeting. The motion was approved unanimously.



Ken Haiko, Chairman

Date: \_\_\_\_\_

6/3/14