

## MEETING MINUTES

Name of Foundation: Renaissance Charter School, Inc.  
Board Meeting: April 5, 2013

School(s): Duval Charter School Arlington Renaissance Charter School  
Duval Charter School Bay Meadows Renaissance Charter School Cooper City  
Duval Charter High School BM Renaissance Charter School CS  
Governors Charter Academy Renaissance Charter School PL  
Hollywood Academy of Arts & Sciences Renaissance Charter School Chickasaw  
Hollywood MS Academy of Arts & Sciences Renaissance Charter Middle School  
IVirtual League Academy Renaissance Charter School St Lucie  
Keys Gate Charter High School Renaissance Charter School Poinciana  
North Broward Academy of Excellence Renaissance Charter School University  
North Broward MS Academy of Ex Renaissance Charter School West Palm

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
4.05.13	12:35 PM	2:30 PM	June 14, 2013	TBD	S. Jaggon
<b>Meeting Location:</b>					
Keys Gate Charter High School, 2325 SW 28 <sup>th</sup> Ave., Homestead, FL 33030					

<b>Attended by:</b>	
Ken Haiko, Chairman Dennis Clark, Vice Chairman Peggy Wells, Treasurer Thomas Wheeler, Director	Sasha Jaggon, Governing Board Coordinator, CSUSA Nicole Luicci, Interim Principal, DCSA Teresa Brown, Principal, DCSB & DCHS Dr. Adriane Peters, Principal, GOV Donte Fulton, Principal, HAAS Jackson Self, Principal, NBAE& NBAE MS Jody Evans, Principal, POIN Ana Cordal, Principal, RECS & RECSMS Daniel Verdier, Principal, COOP Nathan Mariano, Principal, CHIC LaShonda White, Principal, UNIV Mark Hage, Principal, RCSCS Donna Paolini, Principal, WEST Einav Cabrera, Principal, RCSP Rachel Windler-Freitag, Principal, RCSSL Dr. Paula Swanson, iVLA David McKnight, Principal, KGCS & KGCHS Robin Sandler, VP of School Operations, CSUSA Megan Lesko, Interim Director of FP&A, CSUSA Lisanne Morton, Financial Analyst, CSUSA Cassandra Vallianos, Financial Analyst, CSUSA Richard Ross, Financial Analyst, CSUSA Zoie Saunders, Manager of Strategic Planning, CSUSA Chakana Fowler, Director of Business Development, CSUSA
Absent:	
<b>Highlights:</b>	

### CALL TO ORDER

Pursuant to public notice, the meeting commenced at 12:35 p.m. with a Call to Order by Chairman Haiko. Roll call was taken and quorum was established.

### I. APPROVAL OF MINUTES

Chairman Haiko asked the Board to review the minutes from the January 25, 2013 Governing Board meeting and note any corrections or comments.

**Motion made by Mr. Wheeler with a second by Ms. Wells to approve the January 25, 2012 Governing Board minutes. The motion was approved unanimously.**

#### **NEW BOARD MEMBER NOMINATION**

Mr. Haiko nominates Mr. John O'Brien as a Director of the Renaissance Charter School, Inc. Governing Board

**Motion made by Mr. Haiko with a second by Mr. Clark to approve the nomination of Mr. John O'Brien as a Board Director of Renaissance Charter School, Inc. The motion was approved unanimously.**

#### **ANNUAL MEETING AND ELECTION OF OFFICERS**

Mr. Clark nominates Mr. Ken Haiko as Chairman/President.

**Motion made by Mr. Clark with a second by Mr. Wheeler to elect Mr. Ken Haiko as the Chairman/President of Renaissance Charter School, Inc. The motion was approved unanimously.**

Mr. O'Brien nominates Mr. Dennis Clark as Vice-Chairman and Secretary.

**Motion by Mr. O'Brien with a second by Ms. Wells to elect Mr. Dennis Clark as Vice Chairman/Secretary of Renaissance Charter School, Inc. The motion was approved unanimously.**

Mr. Wheeler nominates Ms. Margaret Wells as Treasurer.

**Motion made by Mr. Wheeler with a second by Mr. O'Brien to elect Ms. Margaret Wells as Treasurer of Renaissance Charter School, Inc. The motion was approved unanimously.**

## **II. FINANCE**

### **FY13 Quarter 2 Financials**

- Ms. Morton reviewed the second quarter financials for CHIC, GOV, POIN, RSCP and WEST.
- Actual enrollment is currently at 2,967 with budgeted enrollment of 3,242 resulting in a variance of (275) students.
- Summary of Changes in the Fund Balance has a beginning balance of \$146,662 with an Ending Balance of \$1,786,664.
- Mr. Ross reviewed the second quarter financials for DCSA, NBAE, NBAEMS, RECS, RCMS, RCSSL and UNIV.
- Actual enrollment is currently at 5,427 with budgeted enrollment of 5,373. This results in a variance of 54 students.
- The Summary of Changes in Fund Balance shows a beginning balance of \$3,733,321 and an ending balance of \$5, 009,243.
- Ms. Vallianos then reviewed the second quarter financials for HAAS, KGCHS, DCSB, COOP, RCSCS and IVLA.

- Actual enrollment is currently at 5,712 with budgeted enrollment of 5,763. This results in a variance of (51) students.
- Summary of Changes in the Fund Balance shows a beginning balance of \$4,675,770 with an Ending Balance of \$4,616, 076.

**Motion made by Mr. Clark with a second by Mr. O'Brien to approve the FY13 Quarter 2 Financials of Renaissance Charter School, Inc. The motion was approved unanimously.**

#### TECH REQUESTS

- Ms. Vallianos reviewed the tech requests for DCSA and DCSB

**Motion made by Mr. O'Brien with a second by Ms. Wells to approve the tech requests for DCSA and DCSB. The motion was approved unanimously.**

### **III. OLD BUSINESS**

#### STRATEGIC PLANNING UPDATE

- Ms. Saunders presented the proposed structure of board meetings and meeting dates to the Board.
- After review, it was decided the meeting schedule would be worked on further and presented to the board again at a later date.
- Information about securing a PO Box for Board mail will also be discussed at a later date.

### **IV. NEW BUSINESS**

#### BENCHMARK 3 DATA

- Mr. McKnight reviewed the results of Benchmark 3 testing with the Board.

#### NATIONAL CHARTER SCHOOL CONFERENCE

- Ms. Fowler called in to the meeting to provide the Board with information on the conference in the event they are interested in attending.

#### UNIV MISSION STATEMENT

- Ms. White presented the school mission and vision statement of UNIV to the Board for approval.

**Motion made by Ms. Wells with a second by Mr. Wheeler to approve the mission and vision statement for UNIV. The motion was approved unanimously.**

#### EXECUTE MANAGEMENT AGREEMENTS FOR NEW SCHOOLS

- The Board was asked to approve the management agreements between the Board and CSUSA for the six new schools opening this fall.

**Motion made by Ms. Wells with a second by Mr. Wheeler to approve the management agreements for:**

- Duval Charter School at Westside
- Renaissance Charter School at Gardens West
- Renaissance Charter School at Hunters Creek

- Renaissance Charter School at Palms West
- Renaissance Charter School at Summit
- Renaissance Charter School at Tradition

The motion was approved unanimously.

#### NBAE SUMMER CAMP REVENUE

- Mr. Self informed the Board that he would like to use revenue earned from the NBAE summer camp program to make purchases for the school.
- After discussion, the Board directed Mr. Self to work with the finance team to ensure usability of these funds.

### V. SCHOOL REPORTS

#### Duval Charter School Arlington

- Ms. Lucci reported total enrollment of 682 students with a budgeted enrollment of 835. All staffing positions are currently filled.
- Numerous school, community and PTO activities were announced including their FCAT boot camp and food donation to students.
- Ms. Lucci then updated the Board on her Leadership Training and Leading Edge candidates, professional development topics, and PTO updates.

#### Duval Charter School Bay Meadows

- Ms. Brown reported enrollment of 1223 students with a budgeted enrollment of 1230.
- Currently there is a staffing position open for a middle school social studies teacher.
- Ms. Brown updated the Board on her Leadership Training and Leading Edge candidates and professional development topics.
- Numerous school, community and PTO activities were announced including Family Fun Night and the middle school dance.

#### Duval Charter High School

- Ms. Brown reported enrollment of 196 students with a budgeted enrollment of 200. There are currently no staffing positions open.
- Ms. Brown updated the Board on her Leadership Training and Leading Edge candidates, professional development topics, and PTO updates.
- Ms. Brown updated the Board on the installation of a fence around field and the interior cleaning during Spring Break.

#### Governors Charter Academy

- Dr. Peters reported enrollment of 486 with a budgeted enrollment of 684. There are currently no staffing positions open.
- Dr. Peters updated the Board on her Leadership Training and Leading Edge candidates, professional development topics, and PTO updates.
- Dr. Peters then highlighted the Kids Fest Day in Tallahassee for the Board.

#### Hollywood Academy of Arts & Sciences

- Ms. Fulton reported a total enrollment of 1288 students with a budgeted enrollment of 1293.
- Currently there are a staffing positions open for an Assistant Principal.
- Ms. Fulton updated the Board on her Leadership Training and Leading Edge candidates. She also reported on professional development topics, and PTC updates.

- Ms. Fulton highlighted recent community and PTC activities including Jump Rope for Heart which raised \$8,841 for the American Heart Association.

iVirtual League Academy

- Dr. Swanson reported a total enrollment of 20 with a budgeted enrollment of 74.
- The facility is currently being maintained by the Poinciana staff.
- Dr. Swanson reported numerous PTO and community activities were reported including the 3<sup>rd</sup> quarter honor roll.
- The Board requests a future presentation on the status of the online school.

Keys Gate Charter High School

- Mr. McKnight reported total enrollment of 787 students with a budgeted enrollment of 800. Currently there are no staffing positions open.
- Mr. McKnight updated the Board on his Leadership Training and Leading Edge candidates. He also reported on the last SAC meeting, professional development topics, and PTO updates.
- Numerous school, community and PTO activities were reported including their record setting QUEST visit.

North Broward Academy of Excellence & North Broward Academy of Excellence MS

- Mr. Self reported total enrollment of a total of 1012 with budgeted enrollment of 997 students.
- Currently there are staffing positions open for a 1<sup>st</sup> grade teacher.
- Recent school and PTO activities were reported including Swim for Autism and the Spring Festival fundraiser.

Renaissance Charter Elementary School and Middle School

- Ms. Cordal enrollment of 921 students with a budgeted enrollment of 910 for the Elementary School, and an enrollment of 457 students with a budgeted enrollment of 450 for the Middle School.
- There are currently no open staffing positions.
- Ms. Cordal updated the Board on her Leadership Training and Leading Edge candidates. She also reported on the last SAC meeting, professional development topics, and PTO updates.
- Recent PTO activities were reported including an art exhibit at the school.

Renaissance Charter School Chickasaw Trail

- Mr. Mariano reported enrollment of 607 students with a budgeted enrollment of 661. There are no staffing positions available.
- Mr. Mariano updated the Board on her Leadership Training and Leading Edge candidates. He also reported on the last SAC meeting, professional development topics, and PTO updates.
- Numerous school, community and PTO activities were announced including the school's first annual talent show.

Renaissance Charter School Cooper City

- Mr. Verdier reported enrollment of 932 students with a budgeted enrollment of 932. Currently all staff positions are filled.
- Mr. Verdier updated the Board on his Leadership Training and Leading Edge candidates. He also reported on the last SAC meeting, professional development topics, and PTO updates.
- Numerous school, community and PTO activities were announced including dad's basketball night and first annual Cupid's Bash.

Renaissance Charter School Coral Springs

- Mr. Hage reported enrollment of 1204 students with a budgeted enrollment of 1216.
- Currently there are open staffing positions for 6th grade science and elementary PE teachers.
- Mr. Hage updated the Board on his Leadership Training and Leading Edge candidates. He also reported on the last SAC meeting, professional development topics, and PTO updates.
- Numerous school, community and PTO activities were announced including the 4<sup>th</sup> grade trip to St. Augustine.

#### Renaissance Charter School Planation

- Ms. Einav Cabrera reported enrollment of 626 students with a budgeted enrollment of 644. There is currently a staff position open for a middle school math teacher.
- Ms. Cabrera updated the Board on her Leadership Training and Leading Edge candidates. She also reported on the last SAC meeting, professional development topics, and PTO updates.
- Recent PTO activities were reported including and art exhibit at the school including a silent auction.

#### Renaissance Charter School Poinciana

- Ms. Evans reported enrollment of 610 students with a budgeted enrollment of 595. Currently there are no staffing positions open.
- Ms. Evans updated the Board on her Leadership Training and Leading Edge candidates. She also reported on the last SAC meeting, professional development topics, and PTO updates.
- Recent PTO activities were reported including and art exhibit at the school including a FCAT parent night and a dance recital.

#### Renaissance Charter School St Lucie

- Ms. Windler-Freitag reported enrollment of 1303 students with a budgeted enrollment of 1290. There are currently no staffing positions open.
- Ms. Windler-Freitag reported on the last SAC meeting, professional development topics, and PTO updates.
- Numerous school, community and PTO activities were announced. Ms. Windler-Freitag updated the Board on the status of the playground, noting the improvements that have been made.

#### Renaissance Charter School University

- Ms. White reported enrollment of 939 students with a budgeted enrollment of 914.
- Currently, there is one staff opening for an elementary music teacher.
- Ms. White updated the Board on the last SAC meeting, professional development topics, and PTO updates.
- Numerous school, community and PTO activities were announced including Jeans Day for Passion Rescue Mission which raised \$891.65 for Haiti.

#### Renaissance Charter School West Palm

- Ms. Paolini reported enrollment of 600 students with a budgeted enrollment of 661. Currently, there are staff openings for a technology teacher.
- Ms. Paolini updated the Board on professional development topics.
- Ms. Paolini notified the Board that they are still waiting for PA sound in school hallways.
- Recent PTO activities were reported including and art exhibit at the school including the school production of "The Sound that Jazz Makes".

**VI. OPEN FORUM**

- The board discussed dates for the next board meeting. It was agreed that the next meeting will be held on June 14, 2013 at the CSUSA corporate office in order review and approve FY14 budgets.

**V. ADJORNMENT**

Motion made by Mr. O'Brien with a second by Ms. Wells to adjourn the Renaissance Charter School, Inc. Governing Board meeting. The motion was approved unanimously.



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Ken Haiko, Chairman

Date: 6-14-13