

## MEETING MINUTES

Name of Foundation: The Renaissance Charter School, Inc.  
 Board Meeting: January 14, 2011

School(s): Duval Charter School @ Arlington North Broward Academy of Exc. MS  
 Hollywood Academy of Arts & Sciences Renaissance Charter School  
 Hollywood Academy of Arts & Sciences MS Renaissance Charter Middle School  
 Keys Gate Charter High School Renaissance Charter School St Lucie  
 North Broward Academy of Excellence

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
01.14.11	10:30 a.m.	1:15 p.m.	TBD	TBD	M.Vecchione
<b>Meeting Location:</b>					
Charter Schools USA, 6245 N Federal Hwy, 5 <sup>th</sup> Floor, Fort Lauderdale, Florida 33308					

<b>Attended by:</b>	
Mr. Ken Haiko, Chairman Mr. Dennis Clark, Vice Chairman Mr. Thomas Wheeler, Treasurer Mr. Corey Gold, Secretary Ms. Lisa Peddy, Director	Ms. Debbie Von Behren, COO, CSUSA Ms. Lorrie Davidson, VP of Finance, CSUSA Mr. Mike Essik, Director of Finance, CSUSA Mr. Rob Vilardi, Sr. Financial Analyst, CSUSA Ms. Judith Brown, Financial Analyst, CSUSA Ms. Mary Vecchione, Governing Board Liaison, CSUSA Ms. Jane Bular, Marketing Manager, CSUSA Ms. Ana Cordal, Principal, RECS & RECMS Mr. Eric Lewis, Principal, RCSSL Ms. Donte Fulton, Principal, HAAS, HAAS MS Mr. David McKnight, Principal, NBAE, NBAE MS Ms. Theresa Brown, Principal, DCSA Ms. Robin Sandler, Principal, KGCHS
<b>Highlights:</b>	

### CALL TO ORDER

Pursuant to public notice, the meeting commenced at 10:30 a.m. with a Call to Order by Chairman Haiko. Roll call was taken and quorum was established.

### I. APPROVAL OF MINUTES

Chairman Haiko asked the Board to review the minutes from the November 12, 2010 Governing Board meeting and note any corrections or comments. The minutes stand.

Motion made by Mr. Wheeler with a second by Mr. Haiko to approve the minutes from November 12, 2010 Renaissance Charter School, Inc. Governing Board meeting. The motion was approved unanimously.

Chairman Haiko introduced Ms. Lisa Peddy and nominates her to be a Board Director. Along with an outline of her resume in the board packet, Ms. Peddy provided the Board a brief summary of her background and qualifications. She was asked to step out of the room while the Board votes.

Motion made by Mr. Wheeler with a second by Mr. Gold to approve the nomination of Ms. Peddy to hold a seat on the Renaissance Charter School, Inc. Governing Board. The motion was approved unanimously.

## II. SCHOOL REPORT

### Renaissance Charter School

- Ms. Cordal reported enrollment of 720 elementary students with 279 middle school students with a total of 999. Budgeted enrollment is 1060. All staffing positions are currently filled.
- Ms. Tracy reviewed the leading edge participation and updated the Board on the School Strategic Plan.
- In addition, an outline was provided on the numerous School, PTO, and Community activities.
- Various facility cleaning and maintenance were performed including floors polished, SmartBoards installed and playground equipment delivered and waiting for the city permit.
- Current wait list for RECS Elementary is 789 and the Middle School is 20.

### Duval Charter School at Arlington

- Ms. Brown reported enrollment of 572 with a budgeted enrollment of 641. Currently a middle school math position is open.
- Ms. Brown reviewed the leading edge participation and updated the Board on the School Strategic Plan.
- In addition, an outline was provided on the numerous School, PTO, and Community activities.

### Hollywood Academy of Arts & Sciences

- Ms. Fulton reported enrollment of 674 students with a budgeted enrollment of 680 students. One 3<sup>rd</sup> grade teaching position is currently open.
- Ms. Fulton reviewed the leading edge participation and updated the Board on the School Strategic Plan. Professional Development topics were introduced along with updates on the SAC and PTC meetings.
- Lastly, Ms. Fulton reviewed the numerous school, community and PTC activities.
- The wait list currently stands at 426 students.

### Keys Gate Charter High School

- Ms. Sandler reported enrollment of 168 students with a budgeted enrollment of 200 students. Currently there are staff openings for 9<sup>th</sup> grade math and 9<sup>th</sup> grade science.
- Ms. Sandler reviewed the leading edge participation and updated the Board on the School Strategic Plan. Professional Development topics were introduced along with updates on the SAC and PTO meetings.
- Additionally, numerous school, community and PTO activities were addressed.
- Ms. Sandler outlined to the Board the target enrollment for the next school year and the current number of recommitments and new enrollment applications received to date. Currently Grade 9 has a target enrollment of 300 and currently 157 students have indicated they will be attending. Grade 10 has a target enrollment of 200 with 51 students currently committing.

### North Broward Academy of Excellence

- Mr. McKnight reported enrollment of 627 elementary students and 328 middle schools students with a budgeted total enrollment of 955 students. Currently there are no staffing positions open.
- Mr. McKnight reviewed the leading edge participation and updated the Board on the School Strategic Plan. Professional Development topics were reviewed along with updates on the SAC meetings.

- There were a couple of facility issues since the last meeting. The School is looking for a new cleaning company and there was water damage in one of the restrooms.
- Mr. McKnight reported on numerous school, community, and PTO activities.
- There are currently 66 students on the enrollment wait list.

#### Renaissance Charter School of St Lucie

- Mr. Lewis reported enrollment of 1257 students with a budgeted enrollment of 1290. Currently there is an open position for middle school language arts.
- Mr. Lewis reviewed the leading edge participants and updated the Board on the School Strategic Plan. Professional development topics were outlined.
- The facility report included floors polished, air filters replaced and PE walkway added at north exit.
- Mr. Lewis went over the numerous school, community, and PTO activities.
- Student recommits for the next school year currently are 875 with 236 new applications and a wait list of 732 students.

#### Out of Field Waivers

- Ms. Fulton outlined what an out of field waiver is and the reasoning behind the request for approval by the Board.
- Ms. Vecchione read the out of field waiver names for those schools which needed Board approval.

Motion made by Mr. Gold with a second by Mr. Clark to approve the Out of Field Waivers for those teachers which required them for schools governed by The Renaissance Charter School, Inc. for mid-year 2010-2011. The motion was approved unanimously.

#### Benchmark Two Data Presentations

- Each principal provided the Board a brief overview of the Benchmark 2 data results. These scores were compared with FCAT scores, Benchmark 1 scores and the average of the network scores. The principals provided an action plan for opportunities in those subject areas that required additional focus.

### III. FINANCE

#### FY10 RCSSL Audit

- The FY10 audit from Renaissance Charter School St Lucie was provided to the Board. It was determined that the School had a positive fund balance but an unreserved deficit fund balance of \$32,482 reported for the year end June 30, 2010. It was also noted that this deficit was not deemed to be a result of deteriorating financial conditions. No corrective actions need to be taken at this time.

Motion made by Mr. Wheeler with a second by Mr. Clark to approve the FY10 Audit for The Renaissance Charter School of St. Lucie. The motion was approved unanimously.

#### Summary of FTE Revenue

- Mr. Essik introduced Ms. Judith Brown as part of the finance team. Mr. Vilardi walked the Board through the summary of FTE revenue. He went through each school budget and showed actual revenue vs. budgeted revenue and the variance. Each school had a positive variance with the exception of RCSSL and KGCHS, which showed a slight deficit. Overall, all schools with the exception of RCSSL and KGCHS have a healthy reserve fund.

#### Summary of Enrollment

- Mr. Vilardi reported on enrollment for each of the schools. All schools are showing an estimated variance slightly lower than budget. February we will have a true FTE count and average.

#### **IV. OLD BUSINESS**

##### Charter Development Updates

- Chairman Haiko updated the Board on the new schools for the year 2011-2012.
- Coral Springs K-8 - A site has been identified and very close to final proceedings to lock this down.
- Plantation K-8 - Looks good for a fall opening. The site has been identified.
- 2 Charters in Jacksonville, FL - 2 new Doral charters have been granted and working with development in the Baymeadows area.
- Tradition, St Lucie Charter - No definitive location has been identified and it is still unclear whether this will be a 2011-2012 school opening.

#### **V. NEW BUSINESS**

##### STRIVE Presentation

- Mr. David Alba with the Clarion Council provided a brief presentation and overview of the STRIVE program for the schools. This is a character education program designed to guide students toward a positive & healthy respect for one another.

##### USPS Application for Non-Profit

- Ms. Bular asked the Board to approve moving forward with the application process to ask that all mailings from your schools will hold a non-profit status. This will bring a significant savings to the Schools. CSUSA would submit the application on the Board's behalf.

Motion made by Mr. Wheeler with a second by Mr. Clark to approve that CSUSA submit the application on behalf of the Renaissance Charter School, Inc. Governing Board for non-profit status through the US Postal Service. The motion was approved unanimously.

##### District Letter for Hiring

- CSUSA asked the Board to support a letter which would open discussions on the School District hiring teachers from Charter Schools after the start of the new School Year. This has been detrimental to both the students and the management company.

Motion made by Mr. Clark with a second by Mr. Wheeler to approve the letter drafted by CSUSA to support discussions on the policy of the District hiring teachers after the start of a new school year. Motion was approved unanimously.

##### Fleet Week

- Chairman Haiko reminded the Principals that FLEET Week was scheduled in March asked that Ms. Vecchione email the information to them shortly.

##### Logo for Uniform

- Ms. Vecchione addressed the Board and asked their approval to change the logo on the uniform for the pants only. This would change to CSUSA logo vs. their

School logo and ultimately lower the cost of the pants for the families. The uniforms would be grandfathered in and not immediately affect any family.

Motion made by Mr. Wheeler with a second by Mr. Clark to approve the new logo for the school uniforms, for the pants only. The motion was approved unanimously.

**VI. OPEN FORUM**

- Ms. Von Behren informed the Board of the recommendation by SACS, Southern Association of Colleges and Schools, to approve the CSUSA network to be approved for SACS accreditation.



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Ken Haiko, Chairman

Date: 3/14/11