

MEETING MINUTES

Name of Foundation: Renaissance Charter School, Inc.
Board Meeting: December 11, 2015

School(s):

Renaissance Charter School at Wellington	Renaissance Charter School at Central Palm
Renaissance Charter School at Pines	Renaissance Charter School at Cypress
Governors Charter Academy	Renaissance Charter at University
Hollywood Academy of Arts/Science School	Hollywood Academy of Arts/Science Middle School
Renaissance Charter School at Plantation	Renaissance Charter School at Poinciana
Renaissance Charter School at Palm West	Renaissance Charter School at Summit
Renaissance Charter School at West Palm Beach	Renaissance Middle Charter School
Keys Gate Charter School	Renaissance Elementary Charter School
Keys Gate Charter High School	Renaissance Charter School at St. Lucie
Duval Charter at Arlington	Renaissance Charter School at Coral Springs
Duval Charter High at Bay Meadows	Renaissance Charter School at Cooper City
Duval Charter School at Bay Meadows	Renaissance Charter at Hunter’s Creek
Duval Charter at Mandarin	Renaissance Charter at Chickasaw Trail
Duval Charter at Southside	Renaissance Charter School at Tradition
Duval Charter at Westside	Four Corners Upper School
North Broward Academy of Excellence	Renaissance Charter School at Goldenrod
North Broward Academy of Excellence Middle School	Renaissance Charter School at Tapestry
Renaissance Charter School at Flagler Center	

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
December 11, 2015	11:30 am	1:00 pm	January 27, 2015	11:30 am	A. Craig
Meeting Location:					
Renaissance Charter School at Central Palm – 6696 S. Military Trail, Lake Worth, FL 33463					

Attended by:	
Board Members: Ken Haiko, Chair Dennis Clark, Vice-Chairman Margaret Wells, Director John O’Brien, Director Absent: Preston Jones, Director Tom Wheeler, Director Shane Strum, Director	Other Attendees: Robin Sandler, Regional Director, CSUSA Stacy Schmit, Regional Director, CSUSA Donte Fulton-Collins, Regional Director, CSUSA Jackson Self, Principal, Renaissance Charter School at Central Palm Mary Beth Greene, Assistant Principal, RCS at Central Palm Andrea Reilly, Principal, RCS at Wellington Rachel Mellion, Principal, RCS at Cypress Steve Epstein, Principal, RCS at Palms West Heather Czeskleba, Principal, RCS at Summit Michael Lupton, Principal, RCS at West Palm Beach Nicole Luicci, Principal, RCS at St. Lucie Alison Simpson, Assistant Principal, RCS at Tradition

	Dr. Andrea Lapreski, Assistant Principal, RCS at Tradition Myrna Laine-Hyppolite, CSUSA Finance Penny Walcott, CSUSA Finance Tameika McGibbon, CSUSA Finance Richard Ross, CSUSA Finance Levi Williams, Board Attorney Dr. Meredith Ross, Sr. Manager of Data Analysis, CSUSA Derek Kelmanson, CSUSA Business Development Levi Williams, Board Counsel Keisha Smith, Director of Board Governance, CSUSA Allison Craig, Governing Board Coordinator, CSUSA
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CALL TO ORDER

Pursuant to public notice, the meeting of Renaissance Charter Schools Inc. commenced at 11:30 am with a Call to Order by Chairman Ken Haiko. Roll call was taken and quorum established.

I. ADMINISTRATIVE

Welcome & Announcements

- Chairman Haiko thanked Principal Self and his team at Renaissance Charter School at Central Palm for hosting the meeting at their campus.
- Chairman Haiko also congratulated Principal Self on the incredible turnout of parents from his school that attended and testified at a recent district school board meeting in support of a high school.

Approval of Renaissance Charter Schools, Inc. Minutes from November 12, 2015

- Chairman Haiko asked the Board to review the minutes from November 12, 2015 and to note any changes.

MOTION: Motion was made by John O'Brien and seconded by Dennis Clark to approve the minutes of the November 13, 2015 Renaissance Charter Schools, Inc. board meeting, as recorded. Motion was approved (4-0)(3 absent).

II. SCHOOL REPORTS

School Reports

Renaissance Charter School at Central Palm

- Enrollment currently at 773 students with a budgeted amount of 753 students.
- Principal Self thanked the board for selecting their campus as the host for this month's board meeting.
- Assistant Principal Mary Beth Greene reported on some of the PTC events and provided highlights, which included a Winter Concert and a Turkey Trot during which sixty-two RCS at Central Palm families in need were provided with turkeys for Thanksgiving dinner.
- Principal Self also provided the board with data on the learning gains at Central Palm in advance of the release of the school grades. Principal Self highlighted the incredible gains across the different grade levels as this growth will not be reflected in the school grades.

Renaissance Charter School at Wellington

- Enrollment is currently at 534 students with a budgeted amount of 638 students.
- Principal Andrea Reilly reported on some of the PTC events and provided highlights, including the Ugly Sweater Day fundraiser and a Blood Drive for a RCS at Wellington student in need.

Renaissance Charter School at Cypress

- Enrollment currently at 582 students with a budgeted amount of 638 students.
- Principal Rachel Mellion reported on some of the PTC events and provided highlights, including a Family Learning Fair and a Marching Band performance.

Renaissance Charter School at Palms West

- Enrollment currently at 761 students with a budgeted amount of 995 students.
- Principal Steve Epstein reported on some of the PTC events and provided highlights, including a food drive with the Palm Beach Sheriff Department and a school dance.

Renaissance Charter School at Summit

- Enrollment currently at 970 students with a budgeted amount of 1047 students.
- Principal Heather Czeskleba reported on some of the PTC events and provided highlights, including Biz Town and a visit from the Science Center that offered labs and a 4D Printer for the students to experience.

Renaissance Charter School at West Palm Beach

- Enrollment currently at 948 students with a budgeted amount of 972 students.
- Principal Michael Lupton reported on some of the PTC events and provided highlights, including Movie Night and High School Parent Night for the families of 8th Grade students preparing for high school.

Renaissance Charter School at St. Lucie

- Enrollment currently at 1279 students with a budgeted amount of 1290 students.
- Principal Nicole Luicci reported on some of the PTC events and provided highlights, including the teacher softball game against RCS at Tradition and the Middle School Game Night.

Renaissance Charter School at Tradition

- Enrollment currently at 1051 students with a budgeted amount of 1070 students.
- Assistant Principals Alison Simpson and Dr. Andrea Lapreski reported on some of the PTC events and provided highlights, including a Beach Clean-Up, a Reading Fair, and a Veteran's Dinner at a local retirement home in which 8th Graders served dinner.

Regional Comments

- Regional Director Robin Sandler highlighted the system-wide impact the Principals within this Palm Beach and St. Lucie Region have throughout the CSUSA network.
- Ms. Sandler shared examples of each Principal's contribution to each other within the region, some Principals that are offering support to other schools within the network, and others who have gone out-of-state to share their strengths with other CSUSA schools.
- Ms. Sandler wanted to highlight these contributions as these Principals do so, all while maintaining a strong culture within their own schools.

- The board congratulated these Principals and thanked them for their evident commitment to each other and others within the Renaissance family of schools.

III. NEW BUSINESS

Approval of Public Comment Policy

- Levi Williams presented the board with the suggested Public Comment Policy for Renaissance Charter School, Inc.'s board meetings.
- Mr. Williams shared that adopting such a policy is consistent with the Sunshine Laws, as well as with the spirit of public interaction the board continues to demonstrate.
- The board discussed the suggested Public Comment Policy for Renaissance Charter School, Inc.

Approval of Public Comment Process

- Levi Williams presented the board with the suggested Public Comment Process for Renaissance Charter School, Inc.'s board meetings. This process includes a sign-in sheet to be provided at each school in advance of all board meetings.
- Mr. Williams shared that adopting such a process will help facilitate the aforementioned Public Comment Policy.
- The board discussed the suggested Public Comment Process for Renaissance Charter School, Inc.
- The board has requested a revision to the policy to include a mention of the sign-in process.
- The board has also requested the addition of a space to indicate the school from which the member of the public is representing.

MOTION: Motion was made by Dennis Clark and seconded by Margaret Wells to adopt the Public Comment Policy for Renaissance Charter School, Inc. with the requested revision. Motion was approved unanimously.

MOTION: Motion was made by John O'Brien and seconded by Margaret Wells to adopt the Public Comment Process for Renaissance Charter School, Inc. with the requested revision. Motion was approved unanimously.

Approval of Board Member Reimbursement Policy

- Levi Williams presented the board with a suggested Board Member Reimbursement Policy.
- Mr. Williams shared that adopting such a policy will clarify reimbursable items, the process, and the timeline for the board members.
- The board discussed the Board Member Reimbursement Policy and have tabled this discussion to next month's meeting.

Approval of Teacher and Administration Evaluation System for Miami-Dade County

- Robin Sandler presented the board with a request to authorize CSUSA to work with Miami-Dade County to create the Instructional Evaluation System plan.
- Ms. Sandler shared that this plan will be in alignment with CSUSA values and will meet all state and federal guidelines.
- The board discussed the request and all questions were answered by Ms. Sandler.

MOTION: Motion was made by John O'Brien and seconded by Dennis Clark to authorize CSUSA to create and utilize a Teacher and Administration Evaluation System that is in alignment with CSUSA values and meets all state and federal guidelines. Motion was approved unanimously.

Approval of ESOL/Out of Field Waivers

- The board was presented with the ESOL/Out of Field Waivers for all schools governed by Renaissance Charter Schools, Inc. (See attachment)
- The board reviewed and discussed the list of names and all requests for clarity were answered by the Principals and/or Regional Directors.

MOTION: Motion was made by John O'Brien and seconded by Dennis Clark to approve the list of ESOL/Out of Field Waivers, as presented. (See attachment) Motion was approved unanimously.

IV. OLD BUSINESS

Sunrise Charter

- Derek Kelmanson presented a request to the board to authorize CSUSA to rescind the charter in Sunrise. As previously discussed, this school was unable to open due to litigation dealings with the City of Sunrise.
- The board discussed the request and all questions were answered by Derek Kelmanson and Levi Williams.

MOTION: Motion was made by John O'Brien and seconded by Margaret Wells to authorize CSUSA to rescind the charter currently pending in Sunrise. Motion was approved unanimously.

V. FINANCIALS

FY16 Q1 Financials

- Tameika McGibbon presented the board with FY16 Q1 Financial presentation for Renaissance Charter School, Inc.
- The board discussed the financials and all questions were answered by Ms. McGibbon, the Regionals, and the Principals.

MOTION: Motion was made by John O'Brien and seconded by Dennis Clark to approve the FY16 Q1 Financial Report for Renaissance Charter School, Inc., as presented. Motion was approved unanimously.

Governing Board Budget 2015-2016

- Myrna Laine-Hyppolite presented the board with the 2015-2016 Governing Board Budget.
- The board discussed the financials and all questions were answered by Ms. Laine-Hyppolite.
- The board has requested that the "Travel" line item be expanded to include other related expenses.

MOTION: Motion was made by John O'Brien and seconded by Margaret Wells to approve the 2015-2016 Governing Board Budget for Renaissance Charter School, Inc. with the aforementioned revision. Motion was approved unanimously.

VI. PUBLIC COMMENTS

- There were no public comments at this time.

VII. ADJOURNMENT

MOTION: Motion was made by Margaret Wells and seconded by Dennis Clark to adjourn the December 11, 2015 Renaissance Charter Schools, Inc. board meeting. Motion was approved unanimously.



Ken Haiko, Chairman

Date: 01/29/2016

HAAS Charter School						
ESOL AND OUT OF FIELD WAIVERS						
30-Nov-15						
	TEACHERS' NAME		ESOL	Reading	Gifted	OOF WAIVER
	FIRST	LAST				
1	<i>Brittney</i>	<i>Fewell</i>	<i>x</i>			
2						
3						
4						
5						

Out-of-Field Agreement - Charter Schools

SECTION I

Loc #	5325	Loc Name:	Hollywood Academy of Arts and Science	Date	11/30/2015
Last Name:	Fewell	First Name:	Brittney	SSN:	[REDACTED]

SECTION II

I recommend the above employee to teach:

Course Code Numbers	Course Title
5010043	Language Arts Grade 2
5012040	Mathematics Grade 2
5021040	Social Studies Grade 2
5020030	Science Grade 2

Justification for Out-of-Field Subjects: (Not needed for out-of-field placement in ESOL, Gifted, or Reading.)

Out of Field For Student Characteristic(s)

NOTE: The only ESOL submitted on an Out-of-Field Agreement is Category I.

ESOL Category I

Verify acceptable certification(s) for assigned courses by reviewing the Florida Course Directory at <http://www.fldoe.org/articulation/CCD/> prior to submitting an Out-Of-Field Agreement.

Out-of-Field Date _____

Current Area(s) of Certification: K-6 Elementary Education

Attach a copy of the teacher's Florida Department of Education certificate to this form. Teachers with a Statement of Status of Eligibility do not qualify for an OOF Agreement.

SECTION III

If I am out-of-field for ESOL, I agree to complete my ESOL training according to the Multicultural Education Training Agreement (META) timeline.

If I am out-of-field for Gifted or Reading, I agree to complete six (6) semester hours of college credit or 120 inservice points in the out-of-field area within 12 months from the date of my out-of-field assignment.


If I am out-of-field in any other area(s), I agree to pass the appropriate FL Subject Area Exam within 12 months from the date of my out-of-field assignment.



 Teacher's Signature

 Date 11/30/15

I have verified that the above teacher holds a valid Florida Department of Education certificate and have attached a copy of the certificate to this Agreement prior to submission for the Charter School Governing Board representative's signature. I also understand that the Principal must monitor the teacher's out-of-field training progress to ensure the teacher is within state-mandated out-of-field training requirements.



 Principal's Signature

 Date 11/30/15

SECTION IV

Approval

_____ Charter School Governing Board Representative	_____ Date
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MIAMI-DADE COUNTY PUBLIC SCHOOLS

AGREEMENT for CHARTER SCHOOL TEACHERS REQUIREMENTS FOR THE ESOL ENDORSEMENT

I understand that having received a "first time" assignment of a limited English proficient (LEP) student, I will need to complete one of the 5 ESOL Endorsement courses within the first 2 years of this assignment and a minimum of one course each year thereafter until completion of the 5 courses. I also understand I am required to add the ESOL Endorsement to my certificate when all courses have been completed.

I must complete the courses listed below:

- Methods of Teaching English for Speakers of Other Languages (ESOL)
- ESOL Curriculum and Materials Development
- Cross-Cultural Communication and Understanding
- Testing and Evaluation of ESOL
- Applied Linguistics

I understand that failure to comply the requirements may result in the loss of funding for the School.

Renaissance Middle Charter School 6028
 (School Name) (School Number)

Dorrie Dixon 933350 [REDACTED]
 (Employee Name) (Employee Number) (Social Security Number)*

12/8/15 [Signature]
 (Date) (Employee Signature)

12/8/15 [Signature]
 (Date) (Administrator Signature)

 (Date) (Governing Board Chairperson Signature)

Governing Board Approval Date: _____

*The School Board of Miami-Dade County, Florida is authorized to collect, use or release social security numbers of employees and other individuals for initial instructional certification, renewal, or add-on application [Required by FS 1012.56, and 119.071(5) (a) 6, and/or authorized by FS 1012.21 and 119.071(5) (a) 6]. The collection of social security numbers is either specifically authorized by law or imperative for the performance of the District's duties and responsibilities as prescribed by law [FS 119.071(5) (a) 2 & 3].

PLEASE FAX OR MAIL TO THE CSO OFFICE

Charter School Operations
 1450 N.E. 2nd Avenue, Room 807, Miami, Florida 33132
 Phone: 305-995-1403 Fax: 305-995-2009 <http://charterschools.dadeschools.net/>

FM-7225 Rev. (11-10)

Duval CHARTER SCHOOL at Baymeadows and Duval Charter High
ESOL AND OUT OF FIELD WAIVERS

	<u>TEACHERS' NAME</u>		<u>ESOL</u>	<u>Reading</u>	<u>Gifted</u>	<u>OOF WAIVER</u>
	<u>FIRST</u>	<u>LAST</u>				
1	Kristen	Johnson				X
2						
3						



MIAMI-DADE COUNTY PUBLIC SCHOOLS

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- Cross-Cultural Communication and Understanding
- Testing and Evaluation of ESOL
- Applied Linguistics

I understand that failure to comply the requirements may result in the loss of funding for the School.

Renaissance Elementary Charter 0400
 (School Name) (School Number)

Stephanie Cabral 950342 [REDACTED]
 (Employee Name) (Employee Number) (Social Security Number)*

12/8/15 [Signature]
 (Date) (Employee Signature)

12/8/15 [Signature]
 (Date) (Administrator Signature)

 (Date) (Governing Board Chairperson Signature)

Governing Board Approval Date: _____

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FM-7225 Rev. (11-10)

Duval Charter School at Southside

ESOL AND OUT OF FIELD WAIVERS

	<u>TEACHERS' NAME</u>		<u>ESOL</u>	<u>Reading</u>	<u>Gifted</u>	<u>Other</u>	<u>OOF WAIVER</u>
	<u>FIRST</u>	<u>LAST</u>					
1	<i>Enter First Name</i>	<i>Enter last Name</i>	x	x			x
2	Kali	Law	x	x			
3	Vincent	Martin	x	x		Eng 5-9	
4	Kristian	Barnhart	x				
5	Martha	Baugh	x				
6	Ashley	Carpenter	x				
7	Barika	Andrews	x				
8	Megan	Wells	x				
9	Brandy	Walter	x				
10	Robin	Siegers	x				
11	Cobi	Gainous	x				
12	Samantha	Nicholson	X			Eng 5-9	